



STATE OF DELAWARE

DELAWARE HEALTH AND SOCIAL SERVICES
DIVISION OF MEDICAID & MEDICAL ASSISTANCE
POLICY & PLANNING UNIT**ADMINISTRATIVE NOTICE A-1-2023-REV**

TO: DSS/DMMA Staff
DATE: February 14, 2023
PROGRAM(S): Medicaid Programs
SUBJECT: 1095-B Forms (REVISED)

BACKGROUND

Beginning January 31, 2023, all Medicaid beneficiaries who had at least one day of Medicaid coverage in 2022, may request a copy of their 2022 Form 1095-B from the Division of Social Services (DSS). The 1095-B forms will only be mailed upon request.

The IRS released [Notice 2020-76](#) explaining that due to the individual shared responsibility penalty being reduced to zero for 2022, the IRS has expanded relief for enrollment information since individuals will not need this information to file their federal tax returns. The notice states that the IRS will not assess a penalty against Delaware Health and Social Services for failing to furnish Form 1095-B to individuals if two conditions are met:

1. DSS posts a notice prominently on its website stating that Medicaid beneficiaries may receive a copy of their 2022 Form 1095-B upon request when accompanied by an email address and a physical address to which a request may be sent, as well as a telephone number that the Medicaid beneficiary can use to contact the reporting entity with any questions.
2. DSS will furnish the 2022 Form 1095-B to Medicaid recipients upon request within 30 days of the date the request is received.

DISCUSSION

- All Medicaid beneficiaries who had at least one day of Medicaid coverage in 2022, may request a copy of their Form 1095-B by one or all of the following means:
 - Email – DHSS_DSS_1095BRequests@Delaware.Gov
 - Phone – 302-571-4900

- Mail
1095B Request, Office 204
Lewis Building - H163
1901 DuPont Hwy
New Castle, DE. 19720
- 1095-B requests will be handled by a centralized team at the Lewis building.

ACTION REQUIRED

Encourage Medicaid recipients inquiring about their 2022 Form 1095-B to request a copy through the means provided above.

DIRECT INQUIRIES TO

DHSS_DMMA_PPU@delaware.gov

2/15/2023 | 5:35 PM EST

Date

DocuSigned by:
Kimberly Xavier
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Kimberly Xavier, Chief
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Division of Medicaid & Medical Assistance