

SKILLED HOME HEALTH NURSING WORKGROUP

QUARTERLY REPORT

NOVEMBER 2, 2020

QUARTER 3 ACTIVITIES

- DMMA kickoff with the University of Delaware Center for Disabilities Studies for the PDN Capacity Study
- Posted web links for Family Centered Care Competency training resources on the CMC website
- Finalized and posted the PDN Prior Authorization Toolkit on the CMC website
- Added link to the CMC website to the DE Community Aid Society, Inc (DE CLASI) affidavit for temporary custodian's health care authorization
- Finalized PDN Welcome Letter and What to Expect Letter

KEY ISSUES TO NOTE

- PDN Workforce Capacity Study kickoff
- Multiple resources/resource links posted on the CMC website

UPCOMING ACTIVITIES

- Determine how PDN Welcome Letter and What to Expect Letter will be utilized and distributed by
- Review workgroup work plan and determine next steps
- Upcoming meetings:
 - November 17, 2020
 - December 1, 2020
 - December 15, 2020

2020 Q1

- Update the work group work plan with 2020 activities
- Finalize PDN Emergent Care Decision Tree and Prior Authorization Toolkit
- Review initial drafts and provide input into the Family Centered Care Competency Training Curriculum

2020 Q2

- Provide additional input into the Family Centered Care Competency Training Curriculum being developed by DE Family Voices
- Research online materials/webinars for Family Centered Care
- Collaborated with DECLASI to develop Affidavit for Temporary Health Care Authorization

2020 Q3

- Develop PDN Emergent Care definition and Decision tree
- Arrange for administration of PDN Workforce Capacity Study
- Collect feedback regarding PA process from multiple stakeholder groups

2020 Q4

- Conduct PDN Workforce Capacity Study
- Review and update work plan for 2021



DATA WORKGROUP

QUARTERLY REPORT

NOVEMBER 2, 2020

QUARTER 3 ACTIVITIES

- Finalized Family Satisfaction Survey Draft
- Received HSRB Approval for Family Satisfaction Survey Tool
- Posted to CMC website SHHN Workgroup 2019 Final Report, inclusive of data tables
- Developed updated list of children with medical complexity for Family Satisfaction survey mailing

KEY ISSUES TO NOTE

- List of children with medical complexity updated
- Work group currently on hiatus

UPCOMING ACTIVITIES

- Family Satisfaction Survey mailing to families
- Review of work plan to determine work group next steps

2020 Q1

- Update the work group work plan with 2020 activities
- Draft 2019 Year End Report for work group review
- Family Satisfaction Survey Human Subjects Review Board (HSRB) application submitted and approved

2020 Q2

- Family Interviews replace Family Focus Groups due to COVID-19.
- Develop updated list of children with medical complexity
- Final draft of 2019 Year End Report, inclusive of utilization and demographic data analysis and data appendix

2020 Q3

- Work group hiatus

2020 Q4

- Review and update work plan for 2021

