

**Division of Developmental Disabilities Services  
Authorized Provider System Committee**

**DRAFT  
Pending Committee  
Approval**

**Meeting Minutes  
2/24/11  
9:15 – 10:45**

**Members Present/bridge line:** Vanessa Deloach, Warren Ellis, Rich Irvine, Roy Lafontaine, Pat Weygandt

**Members Absent:** Jeanne Lawson, Valerie Smith

- Discussed needing to put the new vision & mission statement in all RFPS
- Reviewed & tentatively approved the Behavioral Services RFP
- Discussed developing billing/services capitation in terms of hours of service
- Discussed Therap 'health assessment' & whether it would be completed by an RN or LPN
- Further discussion on needing to develop a template for writing/revising user-friendly, step-by-step process for becoming an authorized provider for all waiver services. Warren to develop rough draft
- Next scheduled meetings all 9:15 to noon @ 1056 Woodbrook
  - March 10, 2011 bridge line is 255-4500, pass code is 315229
  - March 24, 2011 bridge line is 255-4500, pass code is 315229
  - April 14, 2011 bridge line is 255-4500, pass code is 315229