



Division of Developmental Disabilities Services

Office of Quality Improvement

Fire Drill Audit

Location:	Today's Date:
Agency:	Evaluator (s):

Date of Drill:						
Time of day? (All shifts covered per quarter?)						
How long to evacuate?						
Did all individuals participate? Willingly? (y/n)						
Who was the staff? (Are all aware of procedures?)						
Which exits were used? (Is there variation?)						
Comments:						

- Standards:**
- 11.1** Drills shall be held quarterly for each shift with one drill per calendar month. Evacuation drills shall be held on different days, at different times, including times when the individuals are asleep.
 - 11.3** During drills, individuals shall be evacuated with staff assistance to the designated safe area outside of the home.
 - 11.4** As evidenced by evacuation drill reports that are maintained by the Neighborhood Home, drills shall assure that all individuals and staff are familiar with the evacuation requirements and procedures. Any problems individuals have evacuating a building during a drill shall result in a written plan of specific corrective action(s) to be taken.