

Waiver Supported Employment Services Provider Qualifications

Service Description (scope):

Supported Employment Services are directed to individuals who are part of the DDDS HCBS 1915c Waiver. They are provided in a variety of settings, especially work locations where persons without disabilities are employed.

Provider Agency managed:

Supported Employment: Supported Employment services consists of intensive, ongoing supports that enable participants, for whom competitive employment at or above the minimum wage is unlikely absent the provision of supports, and who, because of their disabilities, need supports, to perform in a regular work setting. Supported Employment may include assisting the participant to locate a job or develop a job on behalf of the participant. Supported Employment is conducted in a variety of settings, particularly work sites where persons without disabilities are employed. Supported Employment includes activities needed to sustain paid work by participants, including supervision and training. When Supported Employment services are provided at a work site where persons without disabilities are employed, payment is made only for the adaptations, supervision and training required by participants receiving waiver services as a result of their disabilities but does not include payment for the supervisory activities rendered as a normal part of the business setting. Services are furnished as specified in the participant's service plan. Supported Employment services can be provided as a full day or hourly.

Documentation is maintained in the file of each participant receiving this service that the service is not available under a program funded under section 110 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act (20 U.S.C. 1401 et seq.).

Federal financial participation is not claimed for incentive payments, subsidies, or unrelated vocational training expenses such as the following:

1. Incentive payments made to an employer to encourage or subsidize the employer's participation in a Supported Employment program;
2. Payments that are passed through to users of Supported Employment Programs; or
3. Payments for training that is not directly related to an individual's Supported Employment program.

Transportation is not included in supported employment services.

Service Delivery Method (check each that applies)

- Provider Agency managed

Provider Qualifications (agency):

- Must be a Division of Developmental Disabilities Authorized Provider
- Must adhere to all standards, policies, and guidelines in the State of Delaware Residential Contract.

Verification of Provider Qualifications:

For Delaware Regulations

Division of Developmental Disabilities Services

Frequency of Verification:

Upon initiation of contract and annually during contract renewals