DDDS Proposed Timeline to Implement Family Support Waiver

#	Task	CY2014						CY2015											
		July	Aug	Sept	Oct	Nov	Dec	Jan	Febr	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
	Receive instruction via FY15 Budget Act to develop Family Support (FS) Home & Community Based Services Waiver																		
1	Define waiver eligibility criteria and process for determining level of care																		
2	Establish and describe DMMA oversight process for DDDS administration																		
3	Determine covered waiver services & limits																		
4	Define waiver services																		
5	Develop provider qualifications for each waiver service																		
6	Develop reimbursement methodology and rates for each waiver service																		
7	Develop person-centered planning process																		
8	Develop performance measures for each CMS-required waiver assurance and sub-assurance																		
9	Develop utilization projections for each waiver service (# of clients, units & cost per unit)																		
10	Finalize waiver application																		
11	Solicit public input via public meetings, posting the waiver application on the DDDS website and in the Delaware Register of Regulations																		
12	Present waiver to MCAC (Dec 10)																		
13	Incorporate feedback into waiver application																		
14	Submit application to CMS																		
15	CMS has 90 days to approve, deny or ask questions about the waiver application																		
16	New waivers typically take at least 180 days to approve																		
17	Develop MOU with DMMA																		
18	Receive approval from CMS																		
19	Implement waiver																		
20	Hold systems planning & design meetings																		
21	Implement and test MMIS system changes																		
22	DCIS Modications systems design																		
23	DCIS Modications implementation & system testing																		
	Targeted Case Management (TCM) State Plan Amendment to service FS waiver clients																		
24	Develop service specifications for TCM																		
25	Develop provider specifications for TCM																		
26	Develop reimbursement methodology for TCM																		
27	Develop RFP for TCM vendor																		
28	Issue RFP for TCM vendor																		
29	Select TCM vendor																		
30	Solicit public feedback on the SPA																		
31	Submit TCM State Plan Amendment to CMS																		
32	Receive approval from CMS for TCM SPA																		
33	Implement TCM																		

Color Key:

Yellow = DDDS actions
Orange = Public Actions
Green = CMS Actions
Blue = event could occur any time during this period