



**Delaware Health and Social Services**  
Division of Long Term Care Residents Protection

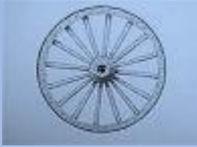


**BCC—1000**

# Background Check Center

Employer Webinar #3

October, 2012



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In order to reduce background noise, please mute your phones

- \*6 to mute

Thank you!!!



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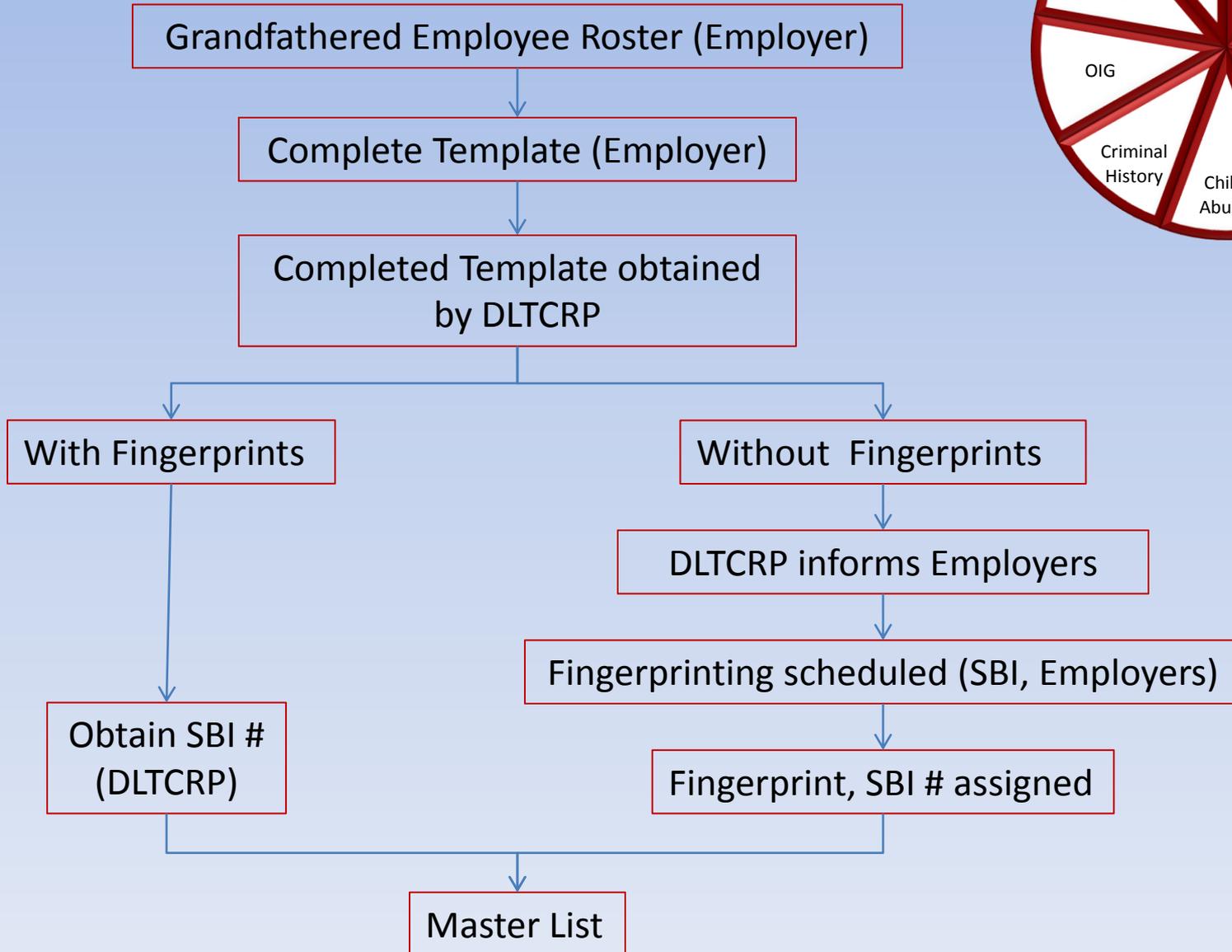


Today's content includes...

1. Developing the Master List to include current employees
  - a) Grandfathered employees
  - b) Non-Grandfathered employees
2. Fingerprinting of Grandfathered employees
3. Review of the Rap-Back



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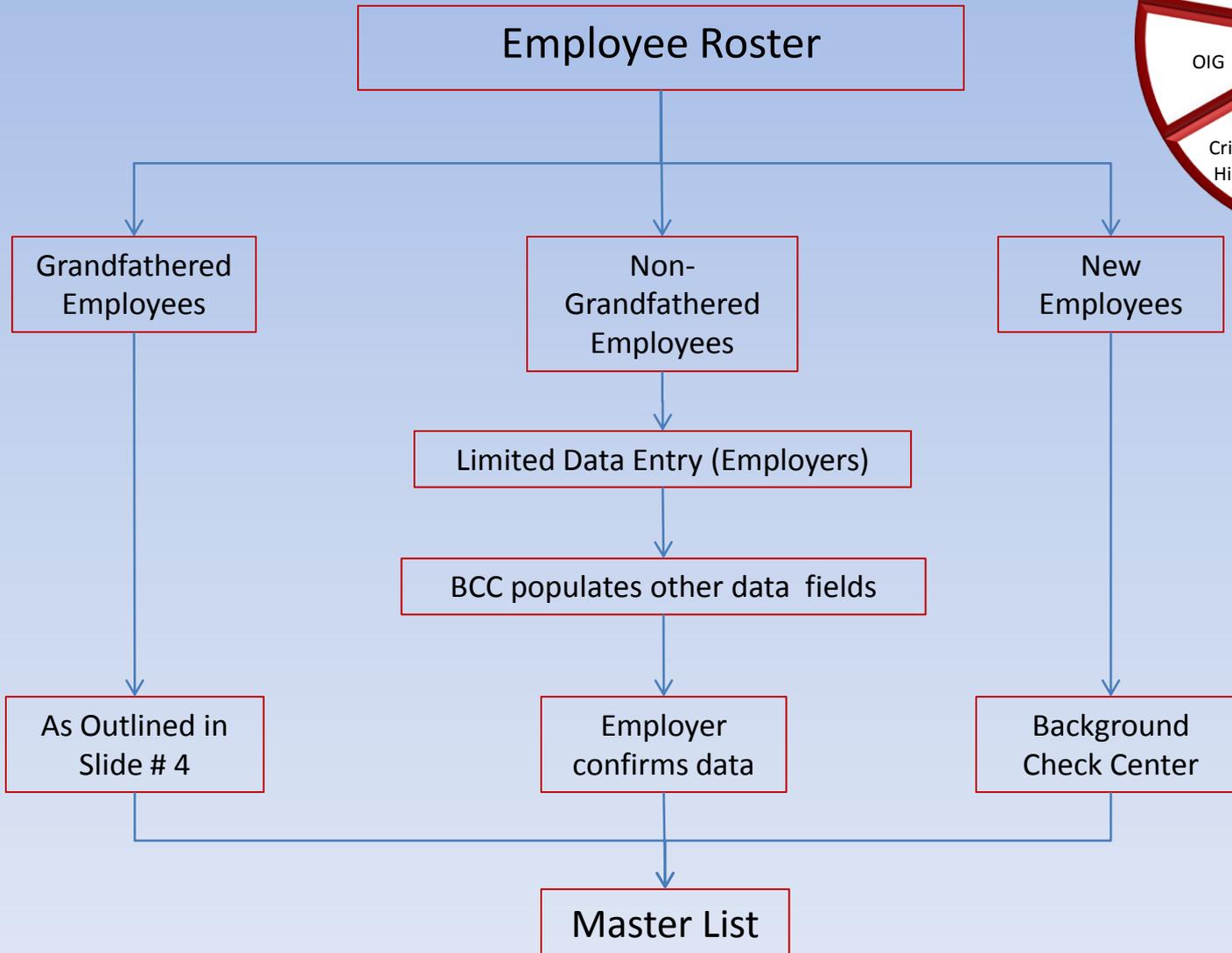
## Template for Grandfathered EE

Field
First Name
Middle Name
Last Name
Date of Birth
Social Security Number
Address Line 1
Address Line 2
City
State
Postal Code
Driver's License
Sex
Race
Alias First Name
Alias Middle Name
Alias Last Name





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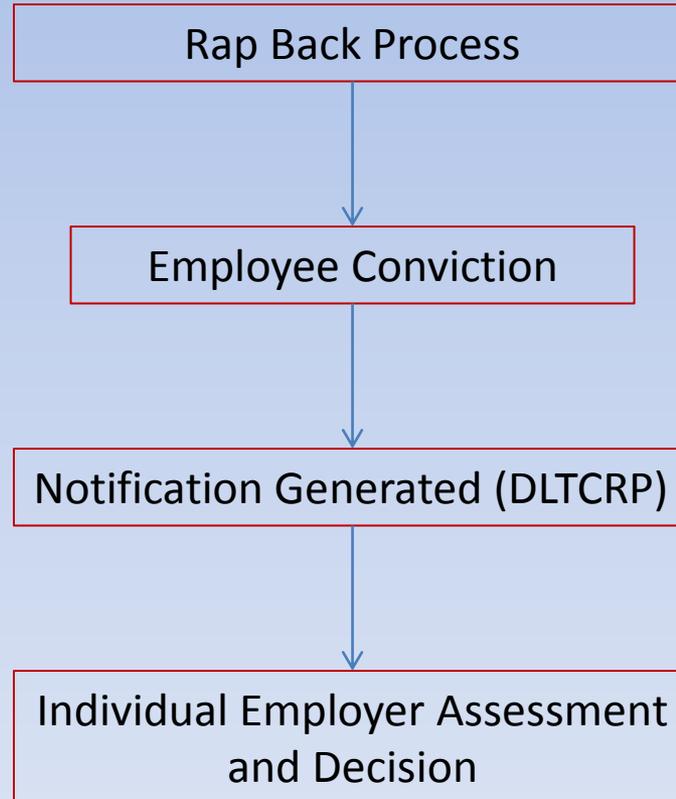
## Master List

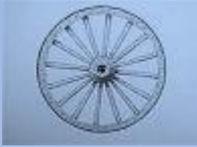
1. Free data entry of all employees
2. Rap back
3. Service Letters





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## Review Master File Key Dates

### Grandfathered Roster Completed by:

Group I – July 1, 2013

Group II – July 22, 2013

Group III – August 13, 2013

### Non-Grandfathered Roster Completed by:

September 1, 2013





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## Background Check Center (BCC)

**Some reminders to plan for:**

Training begins in early February 2013!

### Scheduled BCC Launches (Going Live!)

Group I	March 4, 2013
Group II	March 25, 2013
Group III	April 15, 2013





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## Upcoming Meetings



### November

- Rap-back and Maintenance of the Master List
- BCC termination process
- Service Letters
- BCC Regulations

### December

- System User Authorization
- Process, Timeline and Registration

### January

- Training
- Process, Timeline and Registration



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## Implementation Notes



### Reminder:

Throughout the rollout of the BCC, there will be *IMPs* to provide detailed information associated with the various data sources, policies, procedures and other useful information.

The *IMPs* will all be available at the DLTCRP website and updated continually after each monthly presentation. The link to the website is below:

<http://www.dhss.delaware.gov/dhss/dltdcrp/bgcheckcenter1000.html>



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# QUESTIONS



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# THANK YOU