



The First Delaware State Health Improvement Plan

Appendix A: Project Timeline 2012-2014

June 2014



DELAWARE HEALTH AND SOCIAL SERVICES

Division of Public Health

**The First Delaware State Health Improvement Plan (SHIP)
Appendix A: Project Timeline, 2012-2014**

MAPP Phase	Date/s	Processes	Outcomes
1. Organizing		Initial Planning: Paul Silverman and APS Healthcare (APS)	Timeline and contract developed.
2. Visioning	2012	Pre kick-off survey – web-based	Pre kick-off survey results: Identified stakeholder organization characteristics and public health issues important to clients of each organization.
	April 4, 2012	Kickoff meeting with the Delaware Division of Public Health (DPH), stakeholders, and APS: Shared project mission; shared results of pre-survey; ran visioning activities; condensed vision statements into list of 12.	Dr. Paul Silverman’s PowerPoint: <i>A Statewide Health Assessment – Why?</i> APS Power Point: <i>State Health Assessment: Visioning</i> Vision Statements written.
3. Completing Assessments	July 2012	Performed a second survey, the <i>Delaware Community Health Survey</i> . Assembled results from this survey and pre kick-off survey with information from April 4 visioning process to produce a report.	Report: <i>Community Themes and Strengths Assessment</i>
	July 18, 2012	Meeting with Stakeholders and APS: Shared results of Delaware Community Health Survey; group exercise: Community Asset brainstorming.	PowerPoint: <i>State Health Assessment, The Assessments and Strategic Issues</i> , APS
	July 2012	Meeting with Steering Committee and APS: brainstormed forces of change and associated threats and opportunities; Steering Committee members each ranked top three forces.	Report: <i>Forces of Change Assessment</i>
	July 2012	APS, with information from DPH and stakeholders, collected and analyzed health data of key health indicators; report highlighted health trends, disparities, and concerns in Delaware and nationally.	Report: <i>Community Health Status Assessment</i>

MAPP Phase	Date/s	Processes	Outcomes
4-5. Strategic Issues, Goals, and Strategies	August 2012	DPH and APS distilled information from Phases 1-3 to come up with list of strategic issues.	List of 12 Strategic Issues.
	August 2012	Stakeholders ranked the issues using an online survey, the <i>Strategic Issues Ranking Survey</i> .	<i>Strategic Issues Ranking Survey</i> results: Listed and prioritized Strategic Issues.
	Sept. 2012	APS analyzed the Strategic Issues, listing rationale from the assessments, potential stakeholders, and potential goals and strategies for each issue.	Report: <i>Goals and Strategies Report</i>
	May 9, 2013	Meeting with Steering Committee and APS: Presented <i>Goals and Strategies</i> PowerPoint; Steering Committee reviewed goals and strategies.	Power Point: <i>State Health Improvement Plan, Strategic Issues and Goals/Strategies to Action Cycle, APS</i>
6. Action Cycle (Plan, Implement, Assess)	Sept. 3, 2013	Conf Call with Steering Committee and APS: Reviewed CMMI-SHIP goal integration plans. Prepped for stakeholder meeting.	Documents: <i>Options for Integrating the DE CMMI plan with SHIPU, CMMI-SHIP-DPH Goal Comparison Table</i>
	Sept. 23, 2013	Meeting w Stakeholders and APS: Statewide Health Assessment update; APS facilitated a nominal group process to help SHIP goals for action. Stakeholders filled out a meeting evaluation.	Stakeholders chose Access to Mental Health and Healthy Behaviors as SHIP focused and formed workgroups. Documents: meeting notes, meeting evaluation responses.
	Oct. 2013	Collaboration between Paul Silverman and APS: Prepped for November Workgroup meetings.	Documents: <i>State of DE SHA SHIP Phase 2: Action Cycle Revised Work Plan, Info for BH-MH Committee, Info for Healthy Lifestyle-Obesity Committee.</i>

MAPP Phase	Date/s	Processes	Outcomes
6. Continued	Jan. 8, 2014	Conf Call with Steering Committee and APS: Prepped for workgroup meetings.	Documents: <i>Mental Health Crosswalk, DE SHIP BH-MH Action Cycle Goals and Objectives.</i>
	Jan. 14 & 16, 2014	Meetings with workgroups: Prioritized solutions filled out meeting and project evaluations.	Documents: meeting notes prioritizing solutions and naming objectives (activities); and Meeting and Project evaluation responses.
	March 2014	APS works with Paul to produce <i>Process Evaluation Report.</i>	Report: <i>Assessing and Improving Health In Delaware</i>
	Ongoing	Assigning responsibility, planning, and implementation of <i>State Health Improvement Plan</i> and assessing process and product outcomes.	To be completed: 1) <i>State Health Improvement Plan</i> 2) Final Assessment Report