



March 2011

Dear Public Water System Owner,

The Office of Drinking Water is pleased to present you with information for your 2010 Drinking Water Consumer Confidence Report (CCR). This package contains three key items that will assist you in creating your 2010 CCR.

First, an important change this year is that your 2010 CCR Fact Sheet is not enclosed in this package or on the included CD. Instead, you will generate your own 2010 CCR Fact Sheet directly from Delaware's new [Drinking Water Watch](http://drinkingwaterwatch.de.gov) web site.



Delaware Drinking Water Watch: <https://drinkingwater.dhss.delaware.gov/>

To generate your 2010 CCR Fact Sheet,

- 1) Go to the Drinking Water Watch web site by clicking the link above.
- 2) The Drinking Water Watch web site opens in your web browser.
- 3) Click the "Review Consumer Confidence Data" button.
- 4) Choose your water system from the "Select Your Water System" menu.
- 5) Choose "2010" in the "Select CCR Year" menu.
- 6) Choose your preferred report format from the "Select Report Format" menu.
- 7) Click the "Generate Report" button.
- 8) A "Save As" dialog will prompt you for a location on your computer to save the report.

This report differs significantly in format from the CCR Fact Sheet provided in previous years. The purpose of the report is the same which is to provide you with a list of regulated contaminants and additional information that you must report in your CCR.

Secondly, this package contains a supplemental report that reflects any detects in your system for analytes regulated at the state level. These include MTBE, Nickel, Manganese, Iron, pH, Chlorides, Total Dissolved Solids, Sodium, and Alkalinity. This data, in conjunction with the data provided to you by Drinking Water Watch, must be included on your 2010 CCR Report.

The third item in this package is a 2010 CCR Documentation Disc. This disc contains material from both the EPA and the Office of Drinking Water designed specifically to assist you with the preparation of your CCR report. Listed at the end of this letter are the documents on the disc.

If you have any questions or problems accessing your data via the Drinking Water Watch web site, please contact the Office of Drinking Water at 302-741-8630 for assistance.



IMPORTANT DATES AND INFORMATION

- ../ Date to provide your CCR to your customers: no later than **July 1, 2011**.
- ../ Date to provide your CCR and your CCR Certification of Delivery to the Office of Drinking Water: no later than **July 10, 2011**.

A violation will be issued if either of these deadlines is missed.

The Maximum Contaminate Level (MCL) for Fluoride in Delaware is 2 ppm vs. 4 ppm set by the EPA. Please make sure to correct the Fluoride MCL to 2 ppm when creating your CCR.

Your 2010 CCR will be scanned and posted on the [Delaware Water Quality](#) web site. Please provide a document suitable for this purpose (e.g. smudge & wrinkle free 8 ½ X 11 sheets).

CONTENTS OF THE 2010 CCR DOCUMENTATION DISC

[CCR Certification of Delivery](#)

Please complete this document certifying how and when your CCR was delivered to your customers. ODW and the Public Advocate must receive this no later than July 10, 2011.

[Preparing Your Drinking Water Consumer Confidence Report](#)

This document provides guidance from the EPA to help you prepare your CCR.

[2010 CCR Training](#)

This is the presentation used at the 2010 CCR training sessions provided by the State.

[State of Delaware Regulations Governing Public Drinking Water Systems](#)

This document describes all Delaware drinking water regulations.

[CCR iWriter](#)

Instructions on how to use a using CCR iWriter, a web-based tool designed to help water systems create their annual CCR.

[Regulated Contaminants](#)

A table listing regulated contaminants, their federal MCL's, MGL's, common sources of contamination, and health effects language.

[Writing a Consumer Confidence Report](#)

A document that addresses important and commonly overlooked information that must be included in a CCR.

If you have any questions regarding any of the included material, please contact the Office of Drinking Water at (302) 741-8630.

Thank you.

The Office of Drinking Water
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