



DELAWARE HEALTH AND SOCIAL SERVICES

Division of Public Health

Healthy Homes and Lead Poisoning Prevention

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## **Renovation, Repair and Painting and Lead Abatement Training Provider Contract Opportunity**

The Delaware Division of Public Health (DPH) proposes to establish one or more contracts to support the expansion of Renovation Repair and Painting (RRP) and Lead-Based Paints Hazards (Lead Abatement) training classes within the State of Delaware. The purpose of the contract is to substantially increase RRP and Lead Abatement training class availability throughout the State. Applications must be submitted in writing by October 17, 2014, and should not exceed 10 pages in length. Applications should be sent or delivered to:

Division of Public Health  
Office of Healthy Environments  
Healthy Homes and Lead Poisoning Prevention Program  
Jesse Cooper Building  
417 Federal Street  
Dover, DE 19901

Contract(s) are expected to be awarded by November 20, 2014 and commence on January 1, 2015.

### **Firm Requirements**

The DPH will establish a contract with one or more training entities to provide RRP and Lead Abatement classes within Delaware. The training provider is not required to have a business office located in Delaware, but must offer all classes within Delaware and must meet all eligibility requirements provided in State regulations (*Residential Property Renovation, Repair and Painting* at 16 **DE Admin** 4459B and *Lead Based Paints Hazards* at 16 **DE Admin** 4459), including providing evidence that the training provider has been accredited by the Delaware Department of Education. All training provider courses covered under the contract must be accredited by DPH within 60 days of contract award. (Please note: a training facilities site audit is required before a course can be accredited.) A contractor not meeting the 60-day course accreditation requirement will be terminated and will not be reimbursed for any expenses occurred.

### **Period of Contract**

The contract period will not exceed 14 months. Estimated Contract start date is January 1, 2015.

### **Course Requirements and Class Attendance**

Applicants must propose to offer accredited courses in at least three separate disciplines (e.g., Renovator Initial, Lead Supervisor and Lead Risk Assessor) during a 12-month period. A minimum of six (6) RRP and six (6) Lead Abatement classes must be held during the contract period. Classes in

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one discipline may not be held more frequently than once per month. Priority will be given to applicants proposing to hold classes in multiple Delaware counties. If the number of registered class participants is fewer than six (6), the DPH may, at its discretion, offer course attendance free of charge to qualified individuals for the purposes of increasing attendance to six (6) students and developing capacity in low-income and rural areas based on community needs. DPH must be notified of low class attendance at least one week prior to the date the class will be held. No classes may be canceled without the express written permission of the DPH.

#### Contractor Responsibilities

The training provider will be responsible for advertising and marketing training courses, identifying course facilities, hiring and monitoring trainers, determining participant eligibility to enroll, and meeting all regulatory requirements for training providers, including reporting requirements and records maintenance. Priority will be given to applicants that have demonstrated experience in attracting potential students (e.g., lead abatement workers and renovators) and propose a number of venues for notifying potential students of class availability.

Violation of any Residential Property Renovation, Repair and Painting or Lead Based Paints Hazards requirements will be grounds for immediate contract termination. DPH may audit one or more contractor courses to ensure quality and regulatory compliance.

#### Proposed Contract Amounts

Contracts are not expected to exceed \$12,500. These contracts guarantee a minimum annual income to the training provider. The terms of the contract will not restrict the contractor from charging a fee to individual students as long as those fees are considered reasonable based on published charges of other training providers in Delaware or neighboring states, and, except as provided under the "Course Requirements and Class Attendance" above, when class registration is determined to include fewer than six (6) individuals one week before the class is scheduled to be held.

If you have questions about this announcement, please contact:

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