



**DELAWARE HEALTH AND SOCIAL SERVICES**  
 Division of Public Health  
 Office of Animal Welfare

Herman Holloway Campus – Carvel Building  
 1901 N. Du Pont Highway  
 New Castle, DE 19720  
 Telephone: 302-255-4620; FAX: 302-255-4621  
 DHSS\_OAW@state.de.us

## Delaware Office of Animal Welfare Animal Shelter Inspection Report

**Facility Name** BVSPCA Georgetown Campus  
**Street Address** 22918 Dupont Blvd, Georgetown DE 19947  
**Phone** 302-856-6361 **Fax** \_\_\_\_\_ **Email** \_\_\_\_\_

**Date of Inspection:** 2/14/18 **Start:** 11:40  a.m.  p.m. **Completed:** 1:10  a.m.  p.m.  
**Name of Inspecting Official:** Dr. Stoltzfus; Cpt. Stratton  
**Type of Inspection:**  Routine  Re-Inspection  Complaint #: 2017-001  
**Inspection Results:**  Satisfactory  Unsatisfactory  Conditional  
 This inspection is based on 16 DE Admin. Code 4501 promulgated under the authority of 16 Del. C. §3008 F.

C = Compliant    NC = Not Compliant    N/A= Not Applicable

AREA TO BE INSPECTED	REGS	C	NC	N/A	COMMENTS
<b>Facilities – 11 Del. C. §1325</b>					
a. Proper Shelter				✓	
b. Food and Water				✓	
c. Sanitary Conditions				✓	
<b>Shelter Care and Treatment – 16 Del. C. §3002 F</b>					
a. Disease control and health care program by a veterinarian: Dr. _____				✓	
b. Written veterinary protocols	8.1			✓	
c. Vaccinations	8.2-3	✓			
d. Examination within 72 hours	8.4			✓	
e. Veterinary care/medical treatment provided		✓			
f. Designated treatment and isolation and/or quarantine areas				✓	
<b>Animal Adoption, Recovery, and Rehabilitation – 16 Del. C. §3003F</b>					
a. Business hours	9.2	✓			
b. 72 hour stray holding period				✓	
c. Animal recovery procedures				✓	
1. Checking for identification on strays				✓	
2. Lost/found lists; post on website	9.1			✓	
3. Five-day recovery period implemented				✓	
d. Maintains and utilizes rescue registry				✓	
e. Health certifications on imported animals				✓	
<b>Euthanasia in Animal Shelters – 16 Del. C. §3004F</b>					
a. Five-day hold period				✓	
b. Conditions met-no reasonable alternatives				✓	
c. Animal care/control manager authorization				✓	
d. Severe health/behavior				✓	

1. Veterinarian determination				✓	
e. Euthanasia technician certification on file	6.3			✓	
f. Method and procedures				✓	
1. Euthanasia area and equipment	10.2			✓	
2. Current policy and procedure manual				✓	
3. Persons administering euthanasia	10.1			✓	
4. Proper authorization	11.7			✓	
5. Method and procedure	11.0			✓	
6. Verification of death	13.0			✓	
<b>Record Keeping and Reporting – 16 Del.C. §3007F</b>					
a. Animal statistics	14.1-2				
1. Quarterly report on website		✓			
2. Annual Report				✓	
b. Animal records complete	14.3	✓			

**ADDITIONAL OBSERVATIONS/EXPLANATION:**

1) medical records complete, all vaccinations appropriately recorded

2) statistics up to date

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**CORRECTIVE ACTIONS/COMPLIANCE DATE:**

**NUMBER OF ANIMALS AT THE FACILITY (List species and numbers.)**

Species	No.	Other Species	No.	Other Species	No.	Other Species	No.
Dogs							
Cats							
Signature of Owner, Operator or Representative				Signature of Inspecting Official(s)			

Copies: Original to Shelter. Copy to Delaware Office of Animal Welfare.



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**Street Address** 22918 Dupont Blvd, Georgetown, DE 19947  
**Phone** 302-856-6361 **Fax** \_\_\_\_\_ **Email** \_\_\_\_\_

**Date of Inspection:** 11/15/17 **Start:** 12:55  a.m.  p.m. **Completed:** 3:15  a.m.  p.m.  
**Name of Inspecting Official:** Lt Stratton; Dr Stoltzfus  
**Type of Inspection:**  Routine  Re-Inspection  Complaint #: 2017-001  
**Inspection Results:**  Satisfactory  Unsatisfactory  Conditional  
 This inspection is based on 16 DE Admin. Code 4501 promulgated under the authority of 16 Del. C. §3008 F;

C = Compliant    NC = Not Compliant    N/A= Not Applicable

AREA TO BE INSPECTED	REGS	C	NC	N/A	COMMENTS
<b>Facilities – 11 Del. C. §1325</b>					
a. Proper Shelter		✓			
b. Food and Water		✓			
c. Sanitary Conditions		✓			
<b>Shelter Care and Treatment – 16 Del. C. §3002 F</b>					
a. Disease control and health care program by a veterinarian: Dr. <u>K. Rife</u>		✓			
b. Written veterinary protocols	8.1	✓			written protocols on shared drive for all staff to access
c. Vaccinations	8.2-3		✓		see additional observation (1)
d. Examination within 72 hours	8.4	✓			
e. Veterinary care/medical treatment provided			✓		heartworm positive dogs (2)
f. Designated treatment and isolation and/or quarantine areas		✓			
<b>Animal Adoption, Recovery, and Rehabilitation – 16 Del. C. §3003F</b>					
a. Business hours	9.2		✓		not posted for public view at main gate (3)
b. 72 hour stray holding period		✓			
c. Animal recovery procedures		✓			
1. Checking for identification on strays		✓			
2. Lost/found lists; post on website	9.1	✓			
3. Five-day recovery period implemented		✓			
d. Maintains and utilizes rescue registry		✓			
e. Health certifications on imported animals		✓			
<b>Euthanasia In Animal Shelters – 16 Del. C. §3004F</b>					
a. Five-day hold period		✓			
b. Conditions met-no reasonable alternatives		✓			
c. Animal care/control manager authorization		✓			
d. Severe health/behavior		✓			

1. Veterinarian determination		✓			see additional observation (4)
e. Euthanasia technician certification on file	6.3			✓	no licensed CET all licensed vet techs
f. Method and procedures		✓			
1. Euthanasia area and equipment	10.2	✓			
2. Current policy and procedure manual		✓			
3. Persons administering euthanasia	10.1	✓			
4. Proper authorization	11.7	✓			
5. Method and procedure	11.0	✓			
6. Verification of death	13.0	✓			
<b>Record Keeping and Reporting – 16 Del.C. §3007F</b>					
a. Animal statistics	14.1-2				
1. Quarterly report on website			✓		missing 3rd Q stats (5)
2. Annual Report		✓			
b. Animal records complete	14.3		✓		see additional observation (1)

**ADDITIONAL OBSERVATIONS/EXPLANATION:**

1) multiple records do not reflect the vaccines being given within 8 hours, this may be clerical error with data entry. later records appeared to be complete.

2) 3 heartworm + dogs in shelter and no definitive treatment had been started, stated that would be done when adopted but these dogs have been in shelter >60days

3) business hours on door of shelter not on outer gate

4) Shall make sure that record reflects the actual veterinarian making the determination

5) missing 3rd Q stats

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**CORRECTIVE ACTIONS/COMPLIANCE DATE:**

1) Post business hours at main gate as this is locked so they are visible to the public - corrected 12/13/17 COMPLIANT

2) Heartworm positive dogs should be treated as disease continues within them and potential for infection of other dogs. 11/22/17 conference call with Dr Wood, W. Fenstermacher and A. Lamb re: change in protocols for heartworm treatment in the shelter and these dogs will be treated forthwith, COMPLIANT

3) post Q3 stats - checked 12/8/17 and present on website, COMPLIANT

4) need to make sure that data entry reflects actual time given for vaccines, per W. Fenstermacher there has been training and more recent records were complete, review records within 60 days

**NUMBER OF ANIMALS AT THE FACILITY (List species and numbers.)**

Species	No.	Other Species	No.	Other Species	No.	Other Species	No.
Dogs	48						
Cats	27						
Signature of Owner, Operator or Representative				Signature of Inspecting Official(s)			

Copies: Original to Shelter. Copy to Delaware Office of Animal Welfare.