

**HEALTH FUND APPLICATION - FY '13 REQUEST**

<b>AGENCY NAME:</b>	<b>DHSS, Division of Services for Aging and Adults with Physical Disabilities</b>
<b>FY '12 BUDGET:</b>	\$760,000.00
<b>FY '13 BUDGET REQUEST:</b>	\$1,317,273.00

PRIORITY #	AMOUNT OF REQUEST	# of CLIENTS	SERVICE IMPACT
			DESCRIPTION & IMPACT OF A REDUCTION
1	\$1,317,273.00	84	<p>DSAAPD is requesting Health Funds to support its Personal Attendant Services (PAS) program. The PAS program enables participants to live in the community and postpone or avoid entering long term care facilities. The impact of a reduction in funding is that less participants would be served. Participants who would not receive PAS services would potentially be in imminent danger of requiring more costly nursing facility care.</p>



**STATE OF DELAWARE**  
**HEALTH FUND APPLICATION**  
**FISCAL YEAR 2013**

**Applications are only being accepted from programs that received Health Fund money in FY 12 or were recommended by the Health Fund Advisory Committee to receive funding in FY 12.**

**FUNDING REQUESTS ARE DUE BY 4:30 PM, Thursday, SEPTEMBER 1, 2011.**

**Requests should be submitted electronically to [deborah.gottschalk@state.de.us](mailto:deborah.gottschalk@state.de.us) and [joanne.finnigan@state.de.us](mailto:joanne.finnigan@state.de.us) . Please send as a PDF or Image Writer file with your organization's name at the beginning of the file name. (Please remember to sign the Agreement on page 5).**

**As part of your application, please complete the attached template that itemizes your funding request. This is the template that HFAC has asked applicants to complete while applications were being considered. This year it is requested as part of the application.**

**Please direct questions to Debbie Gottschalk, Chief Policy Advisor, DHSS, Phone: (302) 255-9038; email: [deborah.gottschalk@state.de.us](mailto:deborah.gottschalk@state.de.us) or Joanne Finnigan, Phone: (302) 255-9880; email: [joanne.finnigan@state.de.us](mailto:joanne.finnigan@state.de.us) .**

<b>Agency Information</b>
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1. Official Name of Organization:  
Division of Services for Aging and Adults with Physical Disabilities
2. Date of Incorporation or Date Established by Law:  
1965
3. **9-digit** Federal Employer Identification No.:  
51-600279
4. Address of Management Office:  
Main Building, First Floor Annex  
Herman Holloway Campus  
1901 N. DuPont Hwy  
New Castle, DE 19720
5. Name, Phone Number, and E-mail Address of Primary Contact Representative:  
Denise Weeks-Tappan  
(302) 255-9360, [Denise.Weeks-Tappan@state.de.us](mailto:Denise.Weeks-Tappan@state.de.us)

6. Did your agency receive Health Funds in Fiscal Year 2012? Yes  
If yes, how much? \$760,000



## Program Information

1. Why is there a need for the program for which your agency is seeking Health Funds?

The mission of the Division of Services for Aging and Adults with Physical Disabilities is to improve and maintain the quality of life for Delawareans who are elderly or who are at least eighteen years of age with physical disabilities. The Division is committed to the development and delivery of consumer driven services, which maximize independence through individual choice in the least restrictive environment possible, enabling individuals to continue living active and productive lives and protecting those who may be vulnerable or at risk.

The Personal Attendant Services (PAS) program is an important component of the community-based long term care system supported by DSAAPD. The program provides personal care and other approved support services for adults with physical disabilities who need assistance to enable them to live in their own homes and communities and to carry out functions of daily living, self care and mobility.

Guidelines for the Personal Attendant Services program were established through the Community-Based Attendant Services Act (HB 30), which was signed into law by Governor Minner in 2001. The law (16 DE Code Ch. 94) can be reviewed online at <http://delcode.delaware.gov/title16/c094/index.shtml>

The main goal of Personal Attendant Services Program is to provide attendant services to eligible adults with physical disabilities, enabling them to work and/or avoid living in highly supervised institutional settings. Attendant Services is intended to maximize independence and autonomy for consumers. Currently, Attendant Services is the only self-directed service administered by DSAAPD.

Consumers select their own attendants and direct attendant care in a manner which is consistent with their own personal lifestyles and preferences. Consumers serve as the actual employers of their attendants by hiring, training, scheduling, directing work activities, issuing paychecks and performing other related oversight functions. Consumers may act through a guardian or appointed representative.

The Division contracts for the provision of Personal Attendant Services on a statewide basis. Originally funded with State general funds, the program was later expanded with the addition of funds available through the State's portion of the Tobacco Settlement. The combined funding award in FY2013 is expected to provide attendant services for 53 existing participants, 26 participants on the current waiting list and 25 additional participants. We anticipate that through a new diversion program, we will have more participants. The goal of the diversion program is to divert individuals who are able to remain in the community from entering long term care facilities. Many of the participants would be in imminent danger of being placed in a state-run institution if they did not receive supports and services in the community. With the support of community-based services, including PAS, many participants are able to remain home.

2. What are the program goals and objectives?

- a. To provide personal attendant services to promote self-sufficiency, self-reliance and a sense of personal responsibility among participants.
- b. To minimize the likelihood of institutionalization and maximize the potential for independent living of individuals with disabilities.

c. To reduce the barriers to participation in common community-based activities.

3. Please describe the target population affected by the program.

The target population consists of individuals with low incomes who require long term care supports and services to remain in the community.

4. Where will the services be provided?

The Personal Attendant Services program is statewide and provides services in the client's home or other community-based settings.

5. What other agencies or organizations provide services similar to those of your agency, if any? How do you propose to work with the agencies that perform similar services?

Home Health agencies provide personal care services that are used as a supplementary service for some recipients of attendant care. DSAAPD will continue to coordinate scheduling and service delivery issues with these agencies.

### Funding Request

1. What level of funding is your agency requesting for FY 2013?

The FY 2013 request is \$1,317,273. Of this requested amount, \$577,490 will be used to continue services for existing participants, \$331,063 will be used to serve individuals currently on the waiting list and \$408,720 will be used to serve additional participants that it is anticipated will require services as a result of our new diversion program.

2. Is the requested funding a one-time request or do you anticipate the need for on-going funding? Please explain.

The need for this funding is ongoing. It is expected that in FY 2013, Health Funds will provide attendant services for approximately 84 participants and general funds will serve an additional 20 persons for a total of 104 persons.

3. Please submit a proposed line item budget (i.e., personnel, contractual, travel, supplies, etc.) explaining how you intend to use **FY 2013 Health Funds**. You will be asked to submit a year-end expenditure report, based on the proposed budget, due 30-days following the end of your Health Fund contract, if one is awarded.

#### Proposed line item budget for FY 2013

Line Item	
Salary	220,851

Fringe	80,348
Travel	3,052
Contractual	996,986
Supplies	9,728
Equipment	619
Indirect Costs	5,689
Total	1,317,273

4. If you received Health Funds in **FY 2011**, please submit a year end expenditure report detailing how those funds have been used.

Please see attached contractor year-end reports for FY 2011 Attendant Services Program unit cost and line item budget contracts.

5. Does your agency receive funding **for this project** from any of the following sources? If so, please provide the name of the funding source and the amount of funding received.

- State Funds (i.e., General Funds, ASF, Grant-in-Aid): \$342,010
- Federal Funds (including federal grants):
- Other Funds (i.e., corporate grants/donations):

6. In addition to sources listed in the answer to question 5, does your agency receive funding from any of the following sources? If so, please provide the name of the funding source and the amount of funding received.

<b>State funds</b>	\$	10,168,000
<b>Federal funds</b>		
Social Services Block Grant	\$	1,969,509
Medicaid		2,233,660
Older Americans Act Title III		5,951,004
Older Americans Act Title V		1,909,347
Older Americans Act Title VII		108,321
Nutrition Service Incentive Program		189,294
Medicare Patrol		222,138
Aging and Disability Resource Center		229,896
Approach to Legal Assistance		100,000
Lifespan Respite		188,432
Medicare Improvements for Patients/Providers		38,845
<b>Federal Total</b>		<b>13,140,446</b>
<b>Other funds</b>		
Grant-in-Aid		7,915,163
Tobacco	\$	1,041,500
Medicaid		500,000
<b>Other Total</b>		<b>9,456,663</b>
<b>Grand Total</b>	\$	<b>32,765,109</b>

## Program Evaluation

