

*Healthcare Associated Infection Advisory Committee
December 12, 2014
Meeting Minutes*

Attendance:

Anderson, Donna	T	Lynch, Stanley S.	
Blackmore, Ann		Maduka-Ezeh, Awele	T
Boudart, Jane		Offutt-Powell, Tabatha	
Cameron, Denise		Olurin, Omo, MD	T
Dennis, Michele	T	Paxton, Helene	T
Devereaux, Valerie		Peterson, Mary	
Drees, Marci, MD	T	Ponzo, Johnel D.	
Eckart, Maria	T	Protokowicz, Nora	
Eppes, Stephen		Reed, Robert	
Esry, Dianne		Riches, Kellianne	T
Gardner, Kelly, RN CIC	C	Sherman, Eileen	C
Hamid, Ehtesham		Smallwood, Paula	
Hasse, Joann	NC	Stipe, Jean	C
Helmick, Holly		Waldron, Yrene	NC
Hurley, Elizabeth		Walrath, Judy	C
Huros, Gyongyver		Welch, Nicole	
Istenes, Ashley (DOC)	T	Wilbur, Veronica	T
Jennings, Sally		Wilkins, Tracy	
Johnson, Brenda	C	Wright, Marie	
		Wroten, Kathleen	T
DPH			
Eggers, Paula		Vacant	
Getchell, Corinna	T	Purchaser of Health Insurance	
Luong, Dr Nhiem Viet		Health Insurer	
Luta, Lucy			
Mihok, Suzanne	C		
Silverman, Paul			

- I. Call to order
 - a. Kelly Gardner called the meeting to order at 9:37AM.
- II. Approval of minutes
 - a. Kelly asked for clarification or corrections to the minutes, motioned to approve.
 - b. Helen moved to approve, Eileen second. Minutes approved.

III. Old Business

- a. No old business brought forward.

IV. Subcommittee Reports

a. Regulations – Kathy Wroten

- i. Ebola was foremost activity of last 3 months.
- ii. Kelly request report of changes on schedule for 2015, request report be sent to Marci.

b. Reports & Communications –Marci Drees & Judy Walrath

- i. Ebola was foremost activity of last 3 months
- ii. Annual Report – Judy Walrath will contact Kathy Wroten
- iii. Unresolved – Judy’s NHSN rights, Judy has yet to sign into that system.

c. Membership – Yrene Waldron

- i. Membership – has not identified a Purchaser of Insurance or Health Insurer.
- ii. Oma Olurin is from AETNA, an HMO and Health Insurer – what position does she hold on the HAIAC?
- iii. Unsure who would be “Purchaser of Insurance” individual, group, or employer? Need to clarify.

d. Prevention – Eileen Sherman

- i. Hand Hygiene Self-assessment Framework 2010 – discussion/follow-up from September meeting; Hand hygiene single most important and oft cited tool to reduce infections
 - 1. Working on Hand-Hygiene awareness campaign for State of Delaware and consensus to move forward
 - 2. Met 12/08 with PrevSC members:
 - a. Distribution proposal
 - b. Refer to and incorporate Quality Insights information
 - c. Goal - Summer 2015
 - d. WHO is generally basis for protocol, useful available resource, common language, help develop cohesive statewide program.
 - 3. Discussion centered on next steps to build a toolkit with statewide endorsement
 - a. Use of a common theme, look, marketing approach, signage, language, recognizable to patients across institutions throughout Delaware.
 - b. Use WHO as guide for protocol, but modify for uniformity across state, be able to update to maintain fresh image
 - i. Suggestions to contact art and marketing departments at University of Delaware, Wilmington University, Cab Calloway School of the Arts to develop artwork
 - c. Find grant money
 - d. Develop roll-out strategy
 - e. Investigate electronic hand hygiene monitoring systems
- ii. Hand-hygiene assessment
 - 1. Requires HAIAC approval

2. Where to start? Where to head?
 - a. WHO self-assessment tool – use as starting point, where we are now, steps needed, measure improvement, recognize improvements
 - i. VA Medical Center has already completed the WHO Self-Assessment, it is not time consuming.
 - b. Work to develop a) the toolkit and b) completion of the self-assessment can be worked at same time.
 - c. SubC unsure how to put together to move forward, where to start
 - i. Need input from stakeholders to increase success rate:
 1. Send a letter to all members of HAIAC, then to all stakeholders (including Medical Directors and Infection Control Practitioners) to explain vision, goals, plans, and tools;
 2. Request feedback from all stakeholders for their best practices to integrate into final plan
 3. Work with different groups to develop list of stakeholders such as Medical Society of Delaware, Federally Qualified Health Centers, and the Delaware Chapter of APIC.
 4. Develop a spreadsheet to target specific groups/types of facilities
 - ii. Suggestion to start at acute care and add others over time, facilities need to engage and share the workload to assess and follow up
 - iii. Other suggestions were to start with self-assessment and use that to determine what facilities have the greatest room for improvement
 - d. Clarify need to DE institutions for assessment at each facility to show:
 - i. Path to improvement
 - ii. Path for recognition
 - iii. With this clear to institutions, they may be more willing to take on task
3. Agreement on steps forward:
 - a. Develop letter of introduction, have HAIAC members review letter, provide input to finalize, but no need to vote on letter, need to determine to send by email or as a physical letter or both
 - i. Important message to address:
 1. the benefits to the facilities
 2. Hand hygiene practices protect patients but, and maybe more importantly, the caregivers' own health.
 - b. Reach out to different groups to develop distribution lists
 - c. Develop marketing campaign:
 - i. Reach out for assistance to facilities,
 - ii. Look for grant money,

1. deliverables, details of work to be performed regarding HAI and for the HAIAC
 2. Time frame for work to be performed
 3. Costs
 4. Data – details regarding how, when, where acquired
- c. Kelly will invite Brenda Tincher of Quality Insights to the March 2015 HAIAC meeting.

VI. Open Discussion –

- a. Interagency Form: Is discussion needed? Is the Interagency Form a state requirement?
 - i. Form is to be used with any patient transfer
 - ii. The link was sent as an FYI that it is available and should be sent with all patient transfers
 - iii. It is a mandated form, Yrene is working to have the form available through the DHIN
 - iv. HAIAC will invite Mary Peterson to the March 2015 HAIAC meeting to discuss the Interagency Form
- b. Request for 2015 HAIAC meeting dates will be sent with nomination chart
- c. Yrene wished everyone a happy safe Holiday Season and Blessed New Year
- d. Congratulations to Brenda Johnson on her March 20, 2015 retirement announcement – with all best wishes from your colleagues on the HAIAC.

VII. Adjournment Kelly adjourned the meeting at 11:10AM

Respectfully Submitted,

Kelly Gardner

(Chairperson)

Suzanne Mihok

(Recorder)

2015 Meeting Dates

March 27

June 26

September 25

December 11

HAIAC meetings are held the 4th Friday of the last month of each yearly quarter, with the exception of the fourth quarter when the meeting is held on the 2nd Friday of December.

Position	Begin/End	Nominations			
		Name	Name	Name	Name
	March 22, 2013/March 2015				
Committee Chair -	Kelly Gardener	Kelly Gardner	Helen Paxton		
Committee Vice Chair	Vacant	Helen Paxton			
SubComm Chair - Communications/ Reports	Marci Drees req to resign/ <i>Tabatha Offutt-Powell – Tabatha request to resign</i>	Judy Walrath			
SubComm Chair - Membership	Yrene Waldron – <i>request to resign</i>	Donna Anderson			
SubComm Chair - Prevention	Eileen Sherman	Eileen Sherman			
SubComm Chair - Regulations	Kathy Wroten	Kathy Wroten			
SubComm Chair - Reports	Merged with Communications	Na	Na	Na	Na