

ADVISORY COUNCIL ON SERVICES FOR AGING AND ADULTS WITH PHYSICAL DISABILITIES

November 5, 2019
10:00 am – 12:00 pm

Modern Maturity Center
1121 Forrest Avenue, Dover, DE 19904

Council Member	Attendance		Staff	Attendance
Ken Bock	Present		Dava Newnam	Present
Judith Chaconas	Excused		Melissa Smith	Present
Carolyn Fredricks	Present		Teresa Ritter	Present
Sheila Grant	Present		Susan Bailey	Present
Evelyn Hayes	Excused		Lindy Scott	Present
Suzanne Howell	Present			
Katie Macklin	Excused			
Robert Overmiller	Present			
LaVaida Owens-White	Present		Guests	From
Mary Lee Phillips	Excused		Kathy McGuiness	Auditor of Accounts
Belinda Strickland	Excused		Spiros Mantzavinos	Auditor of Accounts
Jacqueline Sullivan	Present			
Abraham Velez	Excused			
Maggie Webb	Present			
Jack Young	Excused			

VACANT SEATS: No Vacancies

Agenda

- I. Call to Order
- II. Review of Minutes September 3, 2019 and October 1, 2019
- III. Auditor of Accounts – Kathleen McGuiness – Overview of Auditor’s Function
- IV. Director’s Update
- V. Review of Del. Code Title 29 §7915 & 7915A, Council on Services for Aging & Adults with Physical Disabilities
- VI. Advocacy Committee
 - Letter to Legislators
 - Home Health Aide Discussion
 - Growing Workforce/Recruitment/ Retention
- VII. Old Business
- VIII. New Business
- IX. Roundtable
- X. Next Meeting: March 3, 2020
- XI. Adjourn

I. Call to Order

The meeting was called to order at 10:03 am by Robert Overmiller.

II. Review of Minutes September 3, 2019 and October 1, 2019

Meeting minutes were approved with the following revisions:

- In September 3 minutes, LaVaida Owens-White attendance was changed from Unexcused to Excused.
- In October 1 minutes, under Director's Updates, Cheryl Heiks name and organization were corrected.

III. Auditor of Accounts – Kathleen McGuinness – Overview of Auditor's Function

Kathleen McGuinness introduced herself and provided information on her responsibilities. She introduced her Chief of Staff Spiros Mantzavinos. Discussed that the office has a website, social media, etc. and is using more user-friendly technology. Currently benchmarking with other states. Updated training of auditors and is looking for support in updating budget. Currently does not have office space in other counties. Reports can be seen online at

FRAUD@delaware.gov. The Auditors Office has been audited by an outside auditor and is making suggested changes. Did the first statewide risk assessment survey. Currently developing risk-based audit code. Now has an app to download on phones to report fraud. Can also anonymously report fraud on the 800-55FRAUD hotline. Working with the Better Business Bureau to work with small businesses to review fraud. Upgrading software that is strong with internal controls. Looking to help other agencies. Is available to speak wherever and whenever needed. Would like to see information brought into senior centers – currently developing a brochure to address the elderly targets of fraud. Also looking to do some town halls to get the information out.

IV. Director's Update

Deputy Director Smith provided the following updates:

- Process of finalizing contract with ADvancing States (formerly NASUAD).
- Older American's Act Amendment review.
- JLOSC APS update. New report due in January.
- Tomorrow (11/6/19) giving a presentation to legislators.
- Generations Home Care day care provider closed their doors. The 11 participants in that contract were able to transfer to other organizations.
- In the beginning stages of the 2020-2024 State Plan on Aging. Looking for a volunteer from the Council to represent our constituents in the Oversight Committee. Ken Bock has volunteered.
- CMP Fund Request – for Person-Centered Care – 80-85% of staff received basic training in two days so far. Currently collecting data through focus groups to improve. Next will be rolling out specialized training for families/clients, then non-clinical staff, then to medical staff. This is a three-year project.
- Census – surveyors are here at DHCI today
 - Delaware Hospital for the Chronically Ill (DHCI): 98
 - Governor Bacon: 43

V. Delaware Code

Reviewed the Delaware Code Title 29, §7915 Council on Services for Aging and Adults with Physical Disabilities.

VI. Advocacy Committee

Discussed letters to legislators and home health aide discussion. If anyone wants to change language in the letter, let Ken know. Career path – where do we go from there? Discuss on where to go towards implementation. Changes on letters. Department is going through rate data collection now and not sure when study will be completed. Might be better to have data before giving the legislators the letters. Will rework letters again to get in front of Council. Think the ask should be from the Department of Labor, but still should focus on it.

VII. Old Business

No update provided.

VIII. New Business

No update provided.

IX. Roundtable

SG-Delaware Hospital Forum – AARP presentation to stop rising Rx costs. Attending working groups for bulk purchasing for state. Retirement Savings Crisis planning for next year.

LOW-Governor's Health Consortium – state is offering faith-based training – will forward information.

CF-Thanksgiving Feast – is Thursday before Thanksgiving.

JS-only village in Delaware – presenting to Ocean View and Rehoboth regarding and endowment. Educating people on model. Transitional program from hospital. Nothing in New Castle County.

KB-Holiday Feast – Tuesday before Thanksgiving; We Care Wellness; breaking ground on kitchen in the summer to be open in fall of next year.

RO-Title 11 reviews

X. Next Meeting

Next meeting is scheduled for Tuesday, March 3, 2020.

XI. Adjourn

Meeting was adjourned at 11:45 am.

Respectfully submitted 2/21/2020 by SKB.