



Public Water System – Sampling Plan Change Reporting Form

Introduction

All Public Water Systems (PWSs) are required to submit a copy of their sampling plans for the Lead and Copper Rule, Revised Total Coliform Rule, and the Distribution Byproducts Rule to the Office of Drinking Water (ODW). PWSs must adhere to their sampling plan when collecting samples to meet the requirements of these rules.

Deviations from submitted sampling plans are allowed as long as the deviations are notified in writing to ODW immediately after sample collection and prior to result submission. This form shall be completed by an authorized representative of a PWS to notify ODW of any such deviation/s. The reporting of most changes is required by the State of Delaware, *Regulations Governing Public Drinking Water Systems* (the Regulations).

*Submit this completed form to the Office of Drinking Water (ODW) by email, fax, or mail.

Email: <mailto:Kevin.Cottman@delaware.gov>

Fax: 302-741-8631

Mail: 43 South DuPont Highway, Dover, Delaware 19901

*ODW prefers electronic submissions.

PWS NAME: _____ PWS ID#: DE _____

SAMPLING PLAN TYPE:

- Lead & Copper Rule
- Revised Total Coliform Rule
- Distribution Byproducts Rule

SAMPLING PLAN CHANGES:

Current Address per existing sampling plan	Replacement Address

Attach changes in a separate sheet if more than three changes are being reported

CERTIFICATION:

I, the owner or authorized responsible party for the water facility named above, hereby certify that all statements provided above are true and accurate to the best of my knowledge.

Name (print clearly)

Title (print clearly)

Phone number

Email (print clearly)

Signature

Date

OFFICE USE ONLY

Filed in Docuware: Y / N

Date received: _____

Date processed: _____

Assigned to (EHS II) name: _____

Signature: _____