

## Guiding Principles

### Children with Medical Complexity Advisory Committee

January 2019

Delaware Health and Social Services, Division of Medicaid and Medical Assistance (DMMA), is committed to addressing the recommendations made in the May 2018 *Plan for Managing the Health Care Needs of Children with Medical Complexity*, developed by the Children with Medical Complexity (CMC) Steering Committee. To achieve this, DMMA supports the continuation of the work of the CMC Advisory Committee and, where appropriate, associated work groups.

The Guiding Principles describe the beliefs and philosophy pertaining to the work of the Advisory Committee. The principles guide what the Advisory Committee does, why it does it and how.

**Guiding Principle #1:**

The Advisory Committee acts as an advisory body to DMMA and is comprised of stakeholders including family members of children with medical complexity (and, potentially, youth with medical complexity), state agencies, advocates, payers and providers.

**Guiding Principle #2:**

The outcome of the Advisory Committee's work is to address the recommendations outlined in the Plan. Emerging issues will also be considered for inclusion in the Advisory Committee's work plan, as agreed upon by the Committee.

**Guiding Principle #3:**

Leadership, input and active participation by families is valued, encouraged and supported.

**Guiding Principle #4:**

The Advisory Committee's focus is on current systems and processes. The emphasis is on addressing system gaps and affecting future systems change.

**Guiding Principle #5:**

A consensus driven decision making process is used.

**Guiding Principle #6:**

The Advisory Committee strives to use available data, whenever possible, to inform decision making. Decision making will also be informed by emerging promising practices and new technology.

**Guiding Principle #7:**

Measurable goals are established.

**Guiding Principle #8:**

Progress toward achievement of agreed upon outcomes is measured based on specific timeframes.

**References:**

Centers for Medicare and Medicaid Services (CMS): Guide for Developing Purpose, Guiding Principles, and Scope for QAPI:  
<https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/QAPI/Downloads/QAPIPurpose.pdf>

Makeadent Leadership: Four Steps to Creating Principles and Building A High Performance Workplace:  
<https://www.makeadentleadership.com/four-steps-to-creating-principles.html>