

Birth to Three Interagency Coordinating Council (ICC)
October 23, 2018
Meeting Minutes

ICC MEMBERS: Susan Mateja, Alison May, Sarah Milner, Bruce Orr, Mary Agnes Rutkowski, Ann Woolfolk, Pam Green, Dr. Martha Buell, Robin David, Cindy Brown, Dr. Carlos Duran, Dr. Anne Meduri

INTERESTED PERSONS: Gaye Council (CDW/North), Dr. Judy Gorra (CDW/South), Erik Hochrein (CDW/South), Flo Kinney (Sunny Days), Patty Miller (EBS), Mary Moor, (DPBHS), Jamie Walko (OEL), Doreen Brown (Easter Seals), Patti Burke (DPH), Kathleen Devine (DPH/CDW), Jessica Heesh-Butler (CDW/South), Lisa M.G. Henry (DPH), Michelle Blankenship (Easter Seals), Belvie Herbert (DHSS-DSS), Jeanette Kernan (CDW/South), Isabel River-Green (DPH), Jessi Wyatt (CDW/South), Brooke Crenshaw (University of Delaware), Dawn Alexander DOE/Colonial School District), Eileen Briening (Jefferson University), Latoya Romeus (Parent), Lillian McCuen (University of Delaware), Sarah Scibner (CDW/South)

STAFF: Sue Campbell, Shebra Hall, Hope Rose, Pam Weir, Freda Collins, Robert Bordley

Participated via conference call ~ Heidi Beck, Paula Broody, Molly Merrill,

Introductions: Members & Guests

Approval of ICC Minutes

Pam Weir called the meeting to order at 12:15 Introductions were made. Minutes were reviewed and approved by Ann Woolfolk and seconded by Bruce Orr.

Introduction of Sarah Milner, applied to be new Executive Committee Chair:

Sarah Milner is a mother of three children ages 10, 8 and 5. Her youngest daughter, Adelaide received services through Child Development Watch due to a speech delay, hearing loss and other medical challenges. Her oldest child also receives Special Education Services. The positive impact CDW had on Adelaide lead Sarah to share her family story with the Birth to Three ICC and to speak before the Joint Finance Committee. Sarah began attending ICC meetings in 2015 when Adelaide was beginning the transition process from CDW services. What began as a curiosity to find out what the Birth to Three ICC was and how she could give back to the program that did so much for her family lead to attending meetings regularly. In December of 2016 Sarah applied to be a member of the ICC. Sarah currently participates as a parent voice on committees within the state including the Early Childhood Inclusion Committee (ECIC), The Early Childhood Personnel Center (ECPC) and is looking forward to the opportunity to be the Chair of the Delaware Birth to Three Interagency Coordinating Council. It is her hope that participation with committees and councils in the state will help continue to strengthen the programs in place for families resulting in more informed parents and better outcomes for children. Sarah graduated from Temple University with a Bachelor of Science in Early Childhood, Elementary and Special Education. She has worked as a Kindergarten, First Grade, Fourth Grade and Fifth Grade Learning Support Teacher, a Preschool Teacher of Students with Autism and Severe Intellectual Disabilities and currently works as a Home Visitor for the New Castle County Parents as Teachers Program. In her role as a Parent Educator working with at risk families from pregnancy to age 5, Sarah is able to inform parents about the many resources available to families with young children in Delaware including information about Child Development Watch. Helping parents to become involved in their children's education from the start is what motivates Sarah to continue working with families because in the end, parents are their child's first and most influential teachers.

Findings from 2018 Title V Stakeholder Survey

Patti Burke, DPH, MCH

In Delaware, the Title V Block Grant serves as the foundation for much of the Maternal & Child Health (MCH) Program, and is administered by the Delaware Division of Public Health (DPH). DPH coordinates and collaborates with many organizations and other state agencies to implement activities that address grant goals and objectives.

The 2018 Stakeholder Survey was released to mark the mid-point of the Title V MCH grant cycle by reaching out to our stakeholders to gather feedback on the progress being made in the delivery of services to mothers, children and families in Delaware. A link to the online survey was sent via e-mail by the Delaware Maternal and Child Health (MCH) Bureau to MCH stakeholders. Stakeholders could invite colleagues to take the survey as well. The survey was open and responses were collected from April 30, 2018 through May 15, 2018.

Childcare Development Block Grant (CCDBG)

Belvie Herbert, DHSS

The Child Care and Development Fund (CCDF) is the primary source of Federal funding for the Purchase of Care (POC) Program. November 19, 2014, President Obama signed legislation that updated the Child Care and Development Block Grant Act. September 2016, the Act became final. The new law updates CCDF regulations and added some new requirements. The Delaware team developed and Expulsion Policy to address the high rate of suspension/expulsion in pre-k programs and implicit bias involved in decision-making. This policy was approved by the Delaware Early Childhood Council (DECC) and the Interagency Resource Management Committee (IRMC). One of the grant components requires the development of a website. The *Child Care Consumer Education Website* must contain child care options for families, monitoring reports, developmental milestones information, developmental screening information, annual number of deaths and serious injuries and the criminal background check process.

For more information, please visit <https://www.mychildde.org>

Annual Performance Report (APR)

Hope Rose, Robert Bordley, Birth to Three

Hope Rose presented a preliminary APR data report for the ICC to review and comment on before the January ICC meeting to ensure timely opportunity for questions prior to the February submission of finalized data. Key highlights included monitoring data compiled from the 2018 annual chart monitoring of CDW clinics, preliminary COS and annual Child Count Data.

Birth to Three Updates

Pam Weir, Birth to Three

On November 27, 2018, the Birth to Three Early Intervention Program is convening three focus groups to offer an opportunity for stakeholder agencies and families to share insight on two very important topics:

- Indicator 1- Timely Service Delivery- percentage of infants and toddlers with IFSPs receiving EI services on their IFSPs in a timely manner; and
- (2) Indicator 8- Early Childhood Transition- percentage of toddlers exiting Part C with timely transition planning for whom lead agency, within required timeline, (A) Developed IFSP with transition steps, (B)

Notified State Education Agency (SEA) and Local Education Agency (LEA) of toddler's potential eligibility,
(C) Conducted transition conference.

The purpose of these focus groups is to learn more about factors that impact timely service delivery and smooth transition in order to improve processes and outcomes when serving families and young children. Ultimately, the goal is to meet program requirements that will ensure quality services that meet the needs of children and families. Information and Focus Group sign-ups were emailed on October 30, 2018.

The updated child outcomes (COS) manual has been completed and can be found at the following link:
<http://www.dhss.delaware.gov/dhss/dms/epgc/birth3/files/earlychildhoodmanual0518.pdf>

CDW North Update

Gaye Council, Child Development Watch, shared some data from the Chopin Clinic located at University Plaza, Newark:

CDW – North Exit COSF Data July - September 2018	
Number of children exited	237
Number of COSFs collected	196
Number of outstanding COSFs	41

Gaye shared that Helenann Stimer will be retiring in February, 2019 after almost 40 years of public service. Information regarding a retirement party will be announced as soon as plans are confirmed and will be shared with the ICC. Gaye stated that Helenann is an invaluable asset and will be greatly missed.

CDW South Update

Erik Hochrein, Child Development Watch, shared some data from the Walnut Street Clinic located in Milford:

CDW – South Exit COSF Data July – September 2018	
Number of children exited	176
Number of COS-F's collected	149
Number of outstanding COS-F's	27

Final Thoughts: Announcements, Comments & News

Participants shared information regarding statewide events and activities. Timely information was shared via email following the meeting.

[Special Education Strategic Plan
www.doe.k12.de.us](http://www.doe.k12.de.us)

The SESPAC link is: <https://www.doe.k12.de.us/Page/3579>

Special Education Strategic Plan Advisory Council. The goal of the Special Education Strategic Plan Advisory Council is to develop a statewide plan that addresses the delivery of special education within Delaware through a review of existing evidence and within the context of a representative stakeholder process.

Next Meeting: Tuesday, January 22, 2019

12:00 PM - 3:00 PM

400 A Corporate Training Center

DE Technical and Community College, Terry Campus

Dover, DE