

eSTAR Manage Delegation & Revoke Delegations search functionality has been updated

A system change has been applied in eSTAR to the Manage Delegations search feature that impacts Managers and Auditors only. The new **Search for Delegation Recipients** functionality returns a list of users within DHSS.

Previously, if the search button was clicked without any narrowing information in boxes one through six, the returned results were users from any agency in eSTAR. Now, the results will only show those employees within DHSS.

Search for Delegation Recipients

1. Login ID:

2. Last Name:

3. First Name:

4. Middle Name:

5. Department:

6. User Role:

Only those who can receive one of the selected roles will be shown.

Max Results: 100
You may use * as a wildcard. For instance, ab* would match abc or abbey.

[Job Aid 20: Delegation and Removal](#)

<http://dhss.delaware.gov/dhss/dms/hrm/estar/delegationandremoval.pdf>

Questions may be directed to your local Human Resources Group:

Human Resources Office	Telephone Number
New Castle County	302-255-9070
Kent/Sussex & DHCI/Governor Bacon	302-223-1550
Stockley Center	302-933-3000