

Delaware WIC Program Vendor Bid Notice

PUBLIC NOTICE IS HEREBY GIVEN THE DELAWARE WOMEN, INFANTS, AND CHILDREN (WIC) PROGRAM, WILL BE HOLDING A MEETING FOR INTERESTED PARTIES IN KENT, NEW CASTLE AND SUSSEX COUNTIES ON JULY 31, 2024 TO INITIATE THE WIC VENDOR AUTHORIZATION PROCESS FOR CONSIDERATION TO BE AUTHORIZED AS A WIC VENDOR FOR THE AGREEMENT PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2027.

DATE: JULY 31, 2024
TIME: 9-11 AM or 1-3 PM
PLACE: BLUE HEN CORPORATE CENTER
WIC PROGRAM OFFICE
655 BAY ROAD, SUITE 1C
DOVER, DE 19901

THIS MEETING IS MANDATORY FOR ALL THOSE WHO WISH TO PARTICIPATE AS AN AUTHORIZED VENDOR FOR THE DELAWARE WIC PROGRAM

PLEASE CALL 1-800-222-2189 OR 1-302-741-2900 FOR MORE INFORMATION

All vendors must meet the following requirements to be eligible for the Delaware WIC Program:

- Have a permanent, fixed, retail establishment physically located in Delaware.
- Have a minimum of 10,000 square feet of space and minimum of three (3) cash registers.
- Have integrated point of sale devices (multi-function cash registers) able to accept eWIC.
- Have a valid State of Delaware business license (codes 396, 404). **A copy must be sent with application.**
- Have a valid Public Health permit and maintain the store in a clean and sanitary condition per the State of Delaware Food Code.
- Have Supplemental Nutrition Assistance Program (SNAP) authorization and a valid SNAP identification number.
- Have the minimum mandatory WIC stock on the shelves.
- Have authorized representatives attend mandatory training sessions, as scheduled by the State agency.
- Have paid back in full all overcharges and/or overages in the period stipulated by the State agency. No overdue balances may exist.
- Have an adequate history of compliance during previous agreement periods or successful completion of a probationary agreement period.
- Not be servicing a disqualification period from SNAP.
- Not be servicing a disqualification period from the Delaware WIC Program.
- Not have a conviction or civil judgment entered against the vendor or any of its' current owners, officers or managers for fraud, antitrust violations, embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, receiving stolen property, making false claims, and obstruction of justice.
- Not have a conflict of interest with the Delaware WIC Program.
- Be open at least 10 hours a day, 6 days a week.
- Be located in a geographic area where there are WIC participants.
- Submit the vendor bid application with legitimate information.
- Bid prices cannot exceed shelf prices.
- Submit and abide by competitive shelf prices on the vendor bid application.
- Not derive more than 50% of their annual revenue from the sale of WIC food items.
- Carry authorized WIC food items, dairy, meat, fresh produce and household items.
- WIC only stores and mobile stores are specifically ineligible.
- Must obtain infant formula only from sources identified on the Delaware WIC authorized formula manufacturers, wholesalers, distributors or retailers list