

# Diamond State Hospital Cost Review Board

Buena Vista  
Buck Library  
661 South. DuPont Highway  
New Castle, Delaware 19720

April 8, 2025



# Agenda

- I: WELCOME/INTRODUCTIONS
- II: REVIEW/APPROVAL OF MINUTES OF 3/11/25 MEETING
- III: DISCUSSION OF SUBMISSION OF AUDITED FINANCIAL STATEMENTS TO THE BOARD
- IV: REGULATORY PROCESS DISCUSSION
- V: STAFF UPDATES
  - a. Consulting Engagement
  - b. Staffing
  - c. Technology
- VI: NEXT MEETINGS (Subject Matters, Dates, Locations)
- VII: CLOSING REMARKS
- VIII: PUBLIC COMMENT
- IX: ADJOURN



# Welcome and Introductions

## Board Members

- Rick Geisenberger, Chair
- Thomas Brown
- Heath Chasanov
- Brian Frazee
- Devona E. Williams, PhD
- David Singleton
- Gary Ferguson
- Thomas Sweeney





# **Review/Approve March 11 Meeting Minutes**



# **Discussion of Submission of Audited Financial Statements to the Board**



# Regulatory Process Discussion



# Staff Updates

# Consulting Engagement

- DHSS will release an RFP to procure a vendor to support the Diamond State Hospital Cost Review Board.
- Vendor will assist with project management, data collection, provide subject matter expertise, analytics, etc.
- DHSS anticipates the RFP will be published in late April/early May.





# Realistic timeline sample

- ▶ DHSS IRM/DTI review – 4 weeks
- ▶ OSEC Procurement – 2 weeks
- ▶ GSS – 2 weeks
- ▶ Advertise RFP – 2 weeks
- ▶ Questions due – 2 weeks after ad
- ▶ Pre-bid meeting – 3 weeks after ad
- ▶ Response to Questions – 2 weeks after pre-bid meeting
- ▶ Bid Opening (submissions due) – 3-4 weeks after Q&A
- ▶ Evaluations – 2 – 4 weeks
- ▶ DTI final approval – 4 weeks
- ▶ Contract negotiations – 1 week to 1+ year (especially for technology RFP)
- ▶ Contract execution (signing) – up to 6+ weeks
  - ▶ Vendor allowed 20 days, CMP 10 business days, OSEC COO 7 business days



# Staffing

- The fiscal note for HS 2 for HB 350 included two FTEs to support the Diamond State Hospital Cost Review Board.
  - Reviewing hospital cost trends, ensuring compliance with state benchmarks, and evaluating budget submissions.
  - Assist in preparing reports, conducting financial modeling, drafting rules and regulations, and providing policy recommendations to support the Board's oversight of hospital costs and financial sustainability.
- The positions, Budget and Program Analysts, have posted on the State's Delaware Employment Link, <https://www.jobapscloud.com/DE/sup/bulpreview.asp?b=&R1=022425&R2=MABZ30&R3=350100>. Posting will close April 14.



# Technology

- Board's website has been created, <https://dhss.delaware.gov/dhcc/costreviewboard.html>
  - Includes the following:
    - Statutory and Regulatory Information
    - Reports and Publications
    - Meeting agendas, minutes, and presentations
- Governor appointed Board members will receive a State-issued laptop.
- Board members will receive a Delaware.gov email address.



# Next Meetings

Board will meet the second Tuesday of the month.

## **Time:**

10:00 a.m. – 12:30 p.m.

## **Dates:**

- May 13, 2025
- June 10, 2025
- July 8, 2025
- August 12, 2025
- September 9, 2025
- October 14, 2025
- November 12, 2025
- December 9, 2025



## **Location:**

### **May and June Meetings**

DHSS Chapel

Herman M. Holloway Sr. Health and Social  
Services Campus

1901 N. DuPont Highway  
New Castle, DE 19720

### **July Meeting**

DHSS Division of Public Health

Edgehill Shopping Center

Large Training Center

43 S. DuPont Highway

Dover, DE 19901

### **August-December Meetings**

TBD



# Closing Remarks

Rick Geisenberger, Chair



# Public Comment

# THANK YOU

