

DELAWARE CNA RECERTIFICATION/ RENEWAL PROCESS

WEB ADDRESS: <https://decnarecert.reliasacademy.com/>

RELIAS SUPPORT: 1-844-735-2223

Step 1: LOG IN using either your email address or your DE CNA Certification Number. The system generated password is 'Welcome1'.
If you log in using your Delaware CNA Certification Number, please enter an email address. Go to 'MY ACCOUNT' and select 'EDIT CONTACT'



DELAWARE HEALTH AND SOCIAL SERVICES

Welcome, CNA! [Logout](#)

[My Courses](#) | [My Tokens](#) | [My Account](#)

[VIEW CART\(0\)](#)

[Getting Started](#) | [Accreditation Guide](#) | [FAQs](#) | [Customer Service](#) | [About Us](#)



MY ACADEMY

CNA RENEWAL REQUIREMENT

Account Information

Use this page to edit your profile and view order history. View the [Terms and Conditions](#) of Relias Academy.

YOUR LOGIN

You are Logged in as
dhcqadmintest@dhcqadmintest.com

[CHANGE PASSWORD](#)

Contact Information

Email DHCQAdminTest@DHCQAdminTest.com

Email Opt In 

2

[EDIT CONTACT](#)

Addresses

[ADD NEW ADDRESS](#)

NAME	DEFAULT BILLING	ADDRESS	
Default Billing		CNA 1 State of Delaware 3 Mill Road Wilmington, DE 19806 US Tel: 302-421-7444	EDIT >> DELETE >>

Enter your email address then click 'SUBMIT'
Once you've entered an email address you will be prompted to log in again. Log in using your email address and the system generated password ('Welcome1')



DELAWARE HEALTH AND SOCIAL SERVICES

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MY ACADEMY

CNA RENEWAL REQUIREMENT

Contact Information

Email Address

☐ Send me periodic emails and special offers

SUBMIT

CANCEL



Automatically Reports
To CE BROKER

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Relias strives to measurably improve the lives of the most vulnerable members of society and those who care for them by providing online analytics, assessments and learning across healthcare. The product of a merger between Silverchair Learning, Essential Learning, and Care2Learn, Relias delivers a breadth and depth of content unrivaled by its competitors. We provide flexible e-Learning solutions to meet your needs: Relias Academy for individuals, Relias Learning Management System for organizations, Enterprise solutions for large organizations and partnerships. Relias Learning is based in Cary, North Carolina. For more information, visit www.reliaslearning.com.

Step 2: Once you have logged back in we recommend you change your password from 'Welcome1'. Select a password that will be easy for you to remember using at least one upper case letter, one lower case letter, and one number. Click on 'MY ACCOUNT' and select 'CHANGE PASSWORD'



DELAWARE HEALTH AND SOCIAL SERVICES

Welcome, CNA! [Logout](#)

[My Courses](#) | [My Tokens](#) | [My Account](#)

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[Home](#)

MY ACADEMY

CNA RENEWAL REQUIREMENT

Account Information

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YOUR LOGIN

You are Logged in as
dhcqadmintest@dhcqadmintest.com

[CHANGE PASSWORD](#)

Contact Information

Email DHCQAdminTest@DHCQAdminTest.com

Email Opt In ☒

[EDIT CONTACT](#)

Addresses

[ADD NEW ADDRESS](#)

NAME	DEFAULT BILLING	ADDRESS	
Default Billing	<input checked="" type="checkbox"/>	CNA 1 State of Delaware 3 Mill Road Wilmington, DE 19806 US Tel: 302-421-7444	EDIT >> DELETE >>

Enter the system generated password 'Welcome1' in the first box where it says CURRENT PASSWORD. Enter your new password twice. Once you've change your password you will be redirected to log in again. Please log in using your email address and new password.



DELAWARE HEALTH AND SOCIAL SERVICES

Welcome, CNA! [Logout](#)

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MY ACADEMY

CNA RENEWAL REQUIREMENT

Change Password

Current Password

New Password

Confirm New Password

CHANGE PASSWORD

CANCEL



Automatically Reports
To CE BROKER

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Once you are logged in you will see the Delaware Health and Social Services CNA CEU Recertification Page. From this page you can view your transcript, report external training hours, and purchase the recertification CEU package. If this is your first time you need to Purchase the Recertification CEU package. Click the first maroon box.

The screenshot shows a Cisco Webex Meetings window with a browser displaying the Delaware Health and Social Services CNA CEU Recertification Page. The browser's address bar shows the URL <https://decarecert.academy.relalearning.com/default.aspx>. The page features a header with navigation links: [Getting Started](#), [Accreditation Guide](#), [FAQs](#), [Customer Service](#), and [About Us](#). Below the header, there are tabs for [MY ACADEMY](#) and [CNA RENEWAL REQUIREMENT](#). A search bar with the placeholder text "What do you want to learn today?" and a "Search for courses" button is present. The main content area displays a banner image of three healthcare professionals in scrubs, with the text "DELAWARE HEALTH AND SOCIAL SERVICES CNA CEU Recertification Page" overlaid. Below the banner, there are three maroon buttons: "Purchase Recertification CEU Package", "View your Transcript", and "Report External Training Hours". A red circle highlights the "Purchase Recertification CEU Package" button. The bottom of the screen shows the Windows taskbar with the search bar and various application icons.

You will see the CNA Renewal Package listed with all of the required classes, including the employment verification; this package will be placed in your cart.

The screenshot shows a Cisco Webex meeting window with a browser displaying the Delaware Health and Social Services website. The website is titled "DELAWARE HEALTH AND SOCIAL SERVICES" and features a navigation bar with links like "Getting Started", "Accreditation Guide", "FAQs", "Customer Service", and "About Us". The main content area is titled "MY ACADEMY" and "CNA RENEWAL REQUIREMENT". It displays the "CNA Renewal Package" for \$25.00, which includes 64 hours of continuing education and employment verification. The package is listed under "MY ACADEMY" and "CNA RENEWAL REQUIREMENT". The website also shows a "STAFF TRAINING TOKENS" logo and a "SEND TO A FRIEND" button. The browser window is titled "Viewing Christopher LaGant..." and the meeting interface shows participants like Christopher LaGant (Host), Call-In User_3, Angela Barber, Crystal Spencer, Frank Gibbs, and Renee Purdy.

Your shopping cart shows the CNA Renewal Package with the total amount due of \$25 which is the cost of your CNA Renewal/Re-certification. Select 'Check Out'

Cisco Webex Meetings

File Edit Share View Audio Participant Meeting Help

Connected

CL Christopher LaGant (Host) Call in User_3 angela.barker Crystal Spencer FG Frank Gibbs R Renee Purdy

Store Management Shopping Cart

deonarecertacademy.relaslearning.com/shoppingcart.aspx

Viewing Christopher LaGant...

Apps Essentials APS AHC Analytics Other eCommerce PM Pr... Acute APM 2019 Pr... Comparative Mana... ACCT

DELAWARE HEALTH AND SOCIAL SERVICES

My Courses | My Tokens | My Account

VIEW CART(1)

Getting Started | Accreditation Guide | FAQs | Customer Service | About Us



MY ACADEMY CNA RENEWAL REQUIREMENT

What do you want to learn today?

Search for courses

Shopping Cart

These icons toggle each product below from self-enrollment to [staff training tokens](#) that you can distribute to others

ITEM	QUANTITY	PRICE	TOTAL
  CNA Renewal Package Item # 301797	1	\$25.00	\$25.00

*Depending on your location taxes may be added during checkout

SUBTOTAL \$25.00
TOTAL \$25.00


Enter Coupon Code

How do I access my courses?

Once your purchase is complete, your personal course purchases can be accessed from your "My Courses" page for 12 months from date of purchase unless specifically stated otherwise. You must be logged in to this site to use your online courses. No shipping is required for these purchases.

What discounts are available for my purchase?

The final checkout price of your purchase can be reduced by the application of a valid coupon code or automatically applied volume discounts. This site will automatically adjust your final cost to reflect any volume discounts. These are particularly important to customers who purchased bulk tokens for their staff. Volume discounts are subject to change.



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Relas strives to measurably improve the entire healthcare. The product of a new analytics, assessments and learning and depth of content unrivaled by its competitors.

3:44 PM 12/16/2019

If you did not log in initially before you selected your package, you must log in now. Please log in using your email address or your Delaware CNA Certification Number. You will need to go back to steps one and two, and proceed with changing your password. If you are logging in with your Delaware CNA Certification Number, you will need to enter an email address.

The screenshot shows a web browser window displaying the 'Member Sign-In Page' for the Delaware Health and Social Services Academy. The page header includes the logo and navigation links like 'My Courses', 'My Tokens', and 'My Account'. Below the header, there are tabs for 'MY ACADEMY' and 'CNA RENEWAL REQUIREMENT'. The main content area features a 'Login' section with fields for 'E-mail' (containing 'clagent@nrlaslearning.co') and 'Password', along with a 'Login' button. To the right, there is a 'Create a New Account' section with a link 'Click Here to Create your free Account' and a 'REGISTER' button. A '100% SATISFACTION GUARANTEED' badge is visible on the left. The footer contains logos for payment methods, a '100% Satisfaction Guarantee' seal, and a note about automatic reporting to the CE Broker. The Windows taskbar at the bottom shows the time as 3:46 PM on 12/16/2019.

Store Management | CHCC - Member Login

decarecert.academyrelearning.com/Login.aspx?ReturnURL=/EditAddress.aspx

App | Essentials | APS | AHC | Analytics | Other | eCommerce PM Pr... | Acute AFM 2019 Pr... | Comparative Mana... | ACCT

DELAWARE HEALTH AND SOCIAL SERVICES

My Courses | My Tokens | My Account

VIEW CART (0)

Getting Started | Accreditation Guide | FAQs | Customer Service | About Us

MY ACADEMY | CNA RENEWAL REQUIREMENT

What do you want to learn today?

Search for courses

Member Sign-In Page

Login

Create a New Account

E-mail

clagent@nrlaslearning.co

Password

Password is case sensitive.

Forgot Password?

LOGIN

Click Here to Create your free Account

Proactively manage ALL of your CE requirements!

REGISTER

100% SATISFACTION GUARANTEED

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3:46 PM 12/16/2019

Now you must enter your payment information.

File Edit Share View Audio Participant Meeting Help

Connected

CL Call in User_3 angela baker Crystal Spencer Frank Gibbs Renee Purcill

Store Management Secure Checkout

Viewing Christopher LaGant...

decarecentacademy.relaslearning.com/Checkout.aspx

Apps Essentials APS AHC Analytics Other eCommerce PM Pr... Acute APM 2019 Pr... Comparative Mana... ACCT

Welcome, John! Logout
My Courses | My Tokens | My Account
VIEW CART(1)

Getting Started | Accreditation Guide | FAQs | Customer Service | About Us

MY ACADEMY CNA RENEWAL REQUIREMENT

Secure Checkout

1: Your Address 2: Order & Payment

Please review your order and provide payment information to complete your purchase.

ORDER INFORMATION

QTY	ITEM	PRICE	TOTAL
1	CNA Renewal Package Item# 301797	\$25.00	\$25.00
SUBTOTAL			\$25.00
Total			\$25.00

PAYMENT INFORMATION

Payment Method Credit Card

Billing Address John Smith
Rt 100
1000 Sycamore St
Murfreesboro, NC 27560
US
Tel: 9196080642
Edit Address

Card Number

Expiration Date -- Month -- -- Year --

Security Code

Gift Card Number APPLY

If you have a coupon code to apply please return to your account page to apply the coupon code.

Once you enter your registration information, you should not have to enter it again. Proceed with secure checkout.

The screenshot shows a Cisco Webex Meetings window with a browser displaying the 'Secure Checkout' page for Delaware Health and Social Services. The page is titled 'Secure Checkout' and shows the '1: Your Address' step. The billing address form includes the following fields:

- Address Name: Default Billing (default)
- First Name: Test
- Last Name: User
- Company Name: DHCO
- Street 1: 3 Mill Road
- Street 2:
- City: Wilmington
- State: DE
- Postal Code: 19808
- Country: UNITED STATES
- Phone Number: 302-421-7444

A 'PROCEED TO NEXT STEP' button is located at the bottom of the form. A small dialog box at the bottom of the browser window asks: 'Do you want AutoComplete to remember web form entries? Learn about AutoComplete'. The Windows taskbar at the bottom shows the time as 4:09 PM on 12/16/2019.

Click 'Submit Order'

Christopher LaGarr (Host) | Call-In User_3 | Renee Purdy | Crystal Spencer | Angela Barber | Frank Gibbs

https://dehcarecert.academy.reliaslearning.com/Checkout.aspx

Welcome, Test! Logout

My Courses | My Tokens | My Account

VIEW CART(1)

Getting Started | Accreditation Guide | FAQs | Customer Service | About Us

MY ACADEMY | CNA RENEWAL REQUIREMENT

Secure Checkout

1: Your Address 2: Order & Payment

Please review your order and provide payment information to complete your purchase.

QTY	ITEM	PRICE	TOTAL
1	CNA Renewal Package Item # 301797	\$25.00	\$25.00
SUBTOTAL			\$25.00
DISCOUNT			-\$25.00
Total			\$0.00

SUBMIT ORDER

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Relias strives to measurably improve the lives of the most vulnerable members of society and those who care for them by providing online analytics, assessments and learning across healthcare. The product of a merger between Silverchair Learning, Essential Learning, and Care2Learn, Relias delivers a breadth and depth of content unrivaled by its competitors. We provide flexible eLearning solutions to meet your needs. Relias Academy for individuals. Relias Learning Management System for organizations. Enterprise

Do you want AutoComplete to remember web form entries? [Learn about AutoComplete](#) Yes No

You will now see a receipt for your purchase. You should also receive an email confirmation of this purchase. You may print this page for your records if you chose.

CL

R

CS

A


FG

Christopher LaGart (Host) | Call-in: 1-800-333-3333 | Renee Purdy | Crystal Spencer | Angela Barber | Frank Gibbs

https://decarecert.academy.relaslearning.com/OrderReceipt.aspx

Search...

Cisco Webex Meetings | Customer Receipt | Shared Web Browser

DELAWARE HEALTH AND SOCIAL SERVICES

Welcome, Test! Logout

My Courses | My Tokens | My Account

VIEW CART(1)

Getting Started | Accreditation Guide | FAQs | Customer Service | About Us

MY ACADEMY | CNA RENEWAL REQUIREMENT

DHCQ Customer Receipt

Thank you for your order. Please print this receipt for your reference. Visit <https://decarecert.academy.relaslearning.com/MyCourses.aspx> to open your online course(s).

Order Information

Order Number: 325438
Order Date: 12/16/2019 3:09:56 PM
Account Number: 371311
Promotion Code: DHCQAdminTest
Payment Method:

Customer Service

E-Mail: relasacademy@relas.com
Phone: 800-729-9198 x1 (8:00am-8:00pm est)
Relas
1010 Sync Street
Morrisville, North Carolina 27560

Billing Address

Test User
DHCQ
3 Mill Road
Wilmington, DE 19808
US
Tel: 302-421-7444

Qty	SKU	Item	Description	Price	Ext.
1	P301797	CNA Renewal Package		\$25.00	\$25.00
				Sub Total	\$25.00
				Discount Amount	(\$25.00)
				Total	\$0.00

Additional Instructions

Click here to give us feedback on your ordering experience.

Do you want AutoComplete to remember web form entries? [Learn about AutoComplete](#)

Yes No

Type here to search

4:10 PM 12/16/2019

Once your purchase is complete, go to the 'My Courses' tab and select your courses. You will see your courses listed as below. You can begin your lessons by selecting one course at a time. Each course requires you to complete a post-test. Remember you are required to complete 24-hours of learning in order to qualify for renewal/recertification.

CL

R

CS

A

FG

Christopher LaGarr (Host)

Call-In User_3

Renee Purzycki

Crystal Spencer

Angela Barber

Frank Gibbs

https://decarecert.academy/relialearning.com/MyCourses.aspx


Viewing Renee Purzycki's we...

Search...

Cisco Webex Meetings

My Courses

Shared Web Browser



DELAWARE HEALTH AND SOCIAL SERVICES

Welcome, Test!

Logout

My Courses

My Tokens

My Account

VIEW CART(0)

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MY ACADEMY

CNA RENEWAL REQUIREMENT

My Courses

My Tokens

Transcript

Training Alerts

View Completed Courses and Print Certificates from Transcript Page

These courses have been purchased and are open for you to take any time prior to their Available Until date. You may renew courses and subscriptions at any time. Once a course has passed it's Available Until date, you may either renew the course or remove it from your profile. You may browse our extensive library of courses at any time if you would like to purchase additional courses. All purchases will appear on this page.

IN PROGRESS COURSES

Title	Hours	Available Until	
Anger Management	0.50		ENTER COURSE
Anger Management	0.50		ENTER COURSE
Hours Worked Validation	0.00		ENTER COURSE

CNA RE-CERTIFICATION

Title	Hours	Available Until	
Accident Prevention and Management	0.75		ENTER COURSE
Alzheimer's Disease and Related Disorders: Activities of Daily Living	1.00		ENTER COURSE
Alzheimer's Disease and Related Disorders: Communication	1.00		ENTER COURSE
Alzheimer's Disease and Related Disorders: Family and Ethical Issues	1.00		ENTER COURSE
Anger Management	0.50		ENTER COURSE
Bullying On The Job	0.50		ENTER COURSE
Care Basics: Bathing the Difficult Patient	1.00		ENTER COURSE
Communication in Dementia Care	0.00		ENTER COURSE

Type here to search

4:12 PM

12/16/2019

Once you have completed all of your courses you must select the course marked '64 Hours Worked Renewal Form'

The screenshot shows a web browser window with the URL <https://decarecert.academy/reliaslearning.com/MyCourses.aspx>. The browser has multiple tabs open, including 'Cisco Webex Meetings', 'My Courses', and 'Shared Web Browser'. The 'My Courses' tab is active, displaying a list of courses with their respective hours and an 'ENTER COURSE' button for each. The courses listed are:

Course Title	Hours	Action
Infection Control: The Basics	0.25	ENTER COURSE
Life Skills Series: Managing Time in Your Busy Life	1.00	ENTER COURSE
Observation, Reporting, and Documentation	1.00	ENTER COURSE
Person-Centered Care and Culture Change	1.00	ENTER COURSE
Preventing and Responding to Elopement	1.00	ENTER COURSE
Preventing, Recognizing, and Reporting Abuse	0.75	ENTER COURSE
Protecting Resident Rights in Nursing Facilities	1.00	ENTER COURSE
Safe Eating	0.75	ENTER COURSE
Safe Transfers	0.25	ENTER COURSE
Safe Use of Mechanical Lifts	1.00	ENTER COURSE
Sexuality and Dementia	1.00	ENTER COURSE
Understanding Alzheimer's Disease and Dementia	1.00	ENTER COURSE
Understanding Falls	0.50	ENTER COURSE
Weighing and Measuring Residents	0.50	ENTER COURSE
Workplace Violence	0.50	ENTER COURSE

Below the list of courses, there is a section titled 'CNA RENEWAL PACKAGE'. It contains a table with the following data:

Title	Hours	Available Until	Action
64 Hours Worked Renewal Form	0.00	12/16/2020	ENTER COURSE
Accident Prevention and Management	0.75		ENTER COURSE
Alzheimer's Disease and Related Disorders: Activities of Daily Living	1.00		ENTER COURSE
Alzheimer's Disease and Related Disorders: Communication	1.00		ENTER COURSE
Alzheimer's Disease and Related Disorders: Family and Ethical Issues	1.00		ENTER COURSE
Anger Management	0.50		ENTER COURSE
Bullying On The Job	0.50		ENTER COURSE
Care Basics: Bathing the Difficult Patient	1.00		ENTER COURSE
Communication in Dementia Care	1.00		ENTER COURSE
Delirium, Dementia, and Depression	1.00		ENTER COURSE

The bottom of the screen shows a Windows taskbar with the search bar and various application icons. The system clock indicates 4:12 PM on 12/16/2019.

Once you get to this screen click the green 'Start' button. Be sure to read carefully the statements which you are about to attest to.

The screenshot displays a web browser window with the following elements:

- Browser Address Bar:** Shows the URL `https://decarecert.training.reliaslearning.com/Learning/CourseViewer.aspx?Id=682040089&Return...`. The page title is "Viewing Renee.Purzycki's we...".
- Page Header:** Includes a "Back" button and the title "64 Hours Worked Renewal Form" with "0 hours" and a "+ More Properties" link.
- Lessons and Exams Section:** Contains two items, each with a green "Start" button:
 - "Read This -"
 - "Final Exam -"
- My Licenses & Certifications Section:** Contains a pink message box stating: "You do not currently have any license or certificate information stored. If you would like to receive CE credit, please [enter your license or certificate information](#)."
- Evaluation and Certificates Section:** Contains two buttons: "Complete Evaluation" and "Print Certificate".
- Available Certificates Section:** Contains the text "This course has no certificates."
- Taskbar:** Shows the Windows taskbar with various application icons and the system clock displaying "4:13 PM 12/16/2019".

Please read carefully; click 'Next' when you are ready to continue.

The screenshot shows a web browser window with the address bar displaying <https://decarecerttraining.reliaslearning.com/Learning/CourseViewerLesson.aspx?CourseEnrollme...>. The page title is "Viewing Renee.Purzycki's we...". The browser has several tabs open: "Cisco Webex Meetings", "Relias - Delaware DHSS Div...", and "Shared Web Browser".

On the left side of the browser window, there is a vertical toolbar with icons for back, forward, and search. At the top of the page content, there is a "Back to Content List" button. Below this, there is a form with an "Exit" button on the left and a "Next" button on the right.

The form contains the following text:

By completing the Course Evaluation form below, I certify that I am (or I was) employed with the following organization/facility during my 24 month certification period, I worked a minimum of 64 hours as a CNA performing nursing related services for pay under the supervision of a registered nurse or physician, and that I have completed 24 hours of Continuing Education in my 24 month certification period.

EMPLOYMENT VERIFICATION STATEMENT

Eligibility Requirements:

- Pursuant to 16 Del. C., 3220, §2.3.4.2 A CNA must perform at least 64 hours of nursing related services for pay under the supervision of a registered nurse.
- The State of Delaware requires CNAs to have been in a paid position working for a minimum of 64 hours within the last certification period, performing nursing-related services under the supervision of a registered nurse or physician for one of the following licensed facilities:
 - Assisted Living,
 - Skilled Nursing Facility,
 - Hospital, Licensed Home Health Care Agency (with a nurse),
 - Hospice.
- Private duty and other health care settings without a supervising licensed nurse or physician do not qualify under state regulations for renewal.
- In addition to the employment requirement, 24-hours of Division approved continuing education (CEUs) must be completed through RELIAS.
- For the purposes of this CNA renewal, CEUs will **only** be accepted from the RELIAS online learning portal through your employer or the State of Delaware. Nursing students who are currently enrolled in a nursing program will be given credit for nursing courses if they have earned a grade of 'C' or better; transcripts must be submitted to the Division of Health Care Quality. Please call 302-421-7410 for instructions.
- If you have completed RELIAS training through your employer, you must contact RELIAS Support to request shared viewer rights for verification by the Division of Health Care Quality.
- Pursuant to 16 Del.C. 3220, §5.1.12 A CNA may be disciplined for committing fraud, misrepresentation or deceit in taking the CNA test or in obtaining certification.

At the bottom of the browser window, there is a taskbar with various application icons and a search bar. The system clock in the bottom right corner shows 4:14 PM on 12/16/2019.

Click 'Continue' when you are ready to proceed.

The screenshot shows a web browser window with the URL <https://decanecert.training.reliaslearning.com/lib/StudentExam.aspx?CourseEnrollmentId=6820400>. The page title is "Exam : 64 Hours Worked Renewal Form". There are "Exit" and "Continue" buttons at the top right. Below the title, there is a table with exam details:

Questions	1
Score Required	100%
Maximum Attempts	unlimited

Below the table, there is a section titled "Command buttons, located at the bottom of each exam page, allow you to control your pace throughout the exam. They include:" followed by a table:

Quit	Exit the exam without saving your work.
Save	Save your work at any time during the exam and continue taking the exam. Note: Be sure to hit Save if you will be away from your desk for any length of time. If your session "times out" due to inactivity, un-saved answers will not be kept.
Back	Return to a previous page within the exam to review and/or change answers to an earlier group of questions.
Next	Proceed forward to answer the next group of questions within the exam.
Submit	Finish the exam and submit it for evaluation.

At the bottom right of the exam area, there are "Exit" and "Continue" buttons. The "Continue" button is highlighted with a mouse cursor. The browser's taskbar at the bottom shows various application icons and the system clock indicating 4:16 PM on 12/16/2019.

You must answer 'YES'; click 'Submit' when you are ready to continue.

The screenshot shows a web browser window with a dark header bar containing several user profile icons (CL, R, CS, A, FG) and a search bar. The browser's address bar displays the URL: <https://decanecert.training.reliaslearning.com/lib/StudentExam.aspx?CourseEnrollmentID=6820400>. The page content includes a teal button labeled "Back to Content List" and a form titled "Exam : 64 Hours Worked Renewal Form". The form contains a single question: "1. I have read the eligibility requirements, and I am ready to attest to my hours worked and CEs completed. I have my Employer, my Supervisor's name, title, and contact telephone number ready to document at the next step." Below the question are two radio button options: "Yes" and "No". At the bottom of the form are three buttons: "Quit", "Save", and "Submit". The browser's taskbar at the bottom shows icons for Cisco Webex Meetings, Relias - Delaware DHSS Div..., and Shared Web Browser.

From this screen you may print a Certificate of Completion. Click 'Continue' when you are ready to proceed.

The screenshot shows a web browser window with the URL <https://decanecert.training.reliaslearning.com/lib/StudentExam.aspx?CourseEnrollmentID=6820400>. The page title is "Exam : 64 Hours Worked Renewal Form". A teal button labeled "Continue" is visible in the top right corner of the form area. Below the title, a teal box contains the text: "Congratulations! You have successfully passed the exam. If you need a continuing education certificate, please click Continue to complete the course evaluation and print your certificate." Below this, the text "Exam Score: 100%" and "Score Required: 100%" is displayed. A section titled "1. I have read the eligibility requirements, and I am ready to attest to my hours worked and CEs completed. I have my Employer, my Supervisor's name, title, and contact telephone number ready to document at the next step." follows. Below this, there are two rows of text: "Learner Response: Yes" and "Correct Answer: Yes". At the bottom right of the form area, there are two buttons: "Exit" and "Continue". A mouse cursor is hovering over the "Continue" button. The browser's address bar shows the URL and a search bar. The browser's tabs show "Cisco Webex Meetings", "Relias - Delaware DHSS Div...", and "Shared Web Browser". The browser's taskbar at the bottom shows various icons, including the Windows logo, a search bar, and several application icons. The system clock at the bottom right shows "4:17 PM 12/16/2019".

Now you are ready to enter your employment information; this step replaces the renewal form.

The screenshot shows a web browser window with the URL <https://delnarecert.training.reliaslearning.com/lib/Survey.aspx?CourseEnrollmentID=682040089>. The page title is "Viewing Renee.Purzycki's we...". The browser has tabs for "Cisco Webex Meetings", "Relias - Delaware DHSS Div...", and "Shared Web Browser".

The main content area displays the "Evaluation: 64 Hours Worked Renewal Form" with an "Exit" button in the top right corner. A "Back to Content List" link is in the top left. The form contains the following sections:

1. EMPLOYMENT VERIFICATION STATEMENT

By e-signing below I certify that I am (or I was) employed with the following organization/facility during my 24 month certification period, and worked a minimum of 64 hours as a CNA performing nursing related services for pay under the supervision of a registered nurse or physician.

Eligibility Requirements:

- Pursuant to 16 Del. C., 3220, §2.3.4.2 A CNA must perform at least 64 hours of nursing related services for pay under the supervision of a registered nurse.
- The State of Delaware requires CNAs to have been in a paid position working for a minimum of 64 hours within the last certification period, performing nursing-related services under the supervision of a registered nurse or physician for one of the following licensed facilities:
 - Assisted Living,
 - Skilled Nursing Facility,
 - Hospital, Licensed Home Health Care Agency (with a nurse),
 - Hospice.
- Private duty and other health care settings without a supervising licensed nurse or physician do not qualify under state regulations for renewal.
- In addition to the employment requirement, 24-hours of Division approved continuing education (CEUs) must be completed or reported through Relias.
- For the purposes of this CNA renewal, CEUs will **only** be accepted from the Relias online learning portal through your employer or the State of Delaware. Nursing students who are currently enrolled in a nursing program will be given credit for nursing courses if they have earned a grade of 'C' or better; transcripts must be submitted to the Division of Health Care Quality. Please call 302-421-7410 for instructions.
- If you have completed Relias training through your employer, you must contact Relias Support to request that your transcript be transferred to this site for verification by the Division of Health Care Quality.

Pursuant to 16 Del.C. 3220, §5.1.12 A CNA may be disciplined for committing fraud, misrepresentation or deceit in taking the CNA test or in obtaining certification.

Please enter the organization/facility name and address where you completed your 64 hours of work over your past 24 hour certification period and date of hire:

The bottom of the screen shows a Windows taskbar with the search bar "Type here to search" and various application icons. The system clock in the bottom right corner indicates 4:18 PM on 12/16/2019.

Please enter the name of your employer, the address, and your date of hire in the first box. If you work for a corporation (i.e. Genesis Healthcare, Onix, LLC, Five Star) please enter your employer and the actual location where you (i.e. Genesis, Silver Lake, Cadia Silverside, Forwood Manor). If you no longer work for the employer where you completed your 64 hours please enter your date of hire AND the date you left; this information will be verified by DHCQ. In the second box please re-enter your date of hire using the two digit month, two digit day, and four digit year format.

Viewing Renee.Purzycki's we...

- Private duty and other health care settings without a supervising licensed nurse or physician do not qualify under state regulations for renewal.
- In addition to the employment requirement, 24-hours of Division approved continuing education (CEUs) must be completed or reported through Relias.
- For the purposes of this CNA renewal, CEUs will **only** be accepted from the Relias online learning portal through your employer or the State of Delaware. Nursing students who are currently enrolled in a nursing program will be given credit for nursing courses if they have earned a grade of 'C' or better; transcripts must be submitted to the Division of Health Care Quality. Please call 302-421-7410 for instructions.
- If you have completed Relias training through your employer, you must contact Relias Support to request that your transcript be transferred to this site for verification by the Division of Health Care Quality.

Pursuant to 16 Del.C. 3220, §5.1.12 A CNA may be disciplined for committing fraud, misrepresentation or deceit in taking the CNA test or in obtaining certification.

Please enter the organization/facility name and address where you completed your 64 hours of work over your past 24 hour certification period and date of hire:

2. Please enter your date of hire: (MM/DD/YYYY)

Type here to search

4:17 PM 12/16/2019

In the third box please enter your Supervisor's name and title. If the Staffing Coordinator or Human Resources Personnel usually verify employment, please enter that person's name and title. In the fourth box enter the individual's telephone number.

The screenshot shows a web browser window with the URL <https://decarecert.training.reliaslearning.com/lib/Survey.aspx?CourseEnrollmentID=582040089>. The browser tabs include "Cisco Webex Meetings", "Rellias - Delaware DHSS Div...", and "Shared Web Browser". The survey form is titled "Viewing Renee Purzycki's we...". It contains the following sections:

- A text input field for the supervisor's name and title.
- Question 4: "Please enter your supervisor's contact telephone number." with a text input field containing "302-421-1111".
- Question 5: "I attest that the information that I entered is valid and that I completed 64 hours of work experience over the past 24 months. I acknowledge that false information for re-certification can result in the loss of my CNA certification." with radio buttons for "Yes" and "No".
- A light blue informational box: "This evaluation is NOT anonymous. Your instructor will be able to see your individual responses. You will only be able to take this evaluation once. Thank you for participating."
- A red text box: "I affirm, under penalty of law, that my name is Test User and that I am the person who completed this course online (Required)." with a checkbox.
- Buttons for "Exit" and "Submit" at the bottom right.

The Windows taskbar at the bottom shows the search bar, task view button, and several application icons. The system clock indicates 4:21 PM on 12/16/2019.

You must answer 'YES' to statement #5 and then check the box for the affirmation statement. Click 'Submit' when you are ready to proceed.

The screenshot shows a web browser window with the URL <https://decanrecert.training.reliaslearning.com/lib/Survey.aspx?CourseEnrollmentID=682040089>. The browser has several tabs open, including 'Cisco Webex Meetings', 'Relias - Delaware DHSS Divi...', and 'Shared Web Browser'. The survey form is displayed in the main content area.

4. Please enter your supervisor's contact telephone number.

302-421-1111

5. I attest that the information that I entered is valid and that I completed 64 hours of work experience over the past 24 months. I acknowledge that false information for re-certification can result in the loss of my CNA certification.

☒ Yes

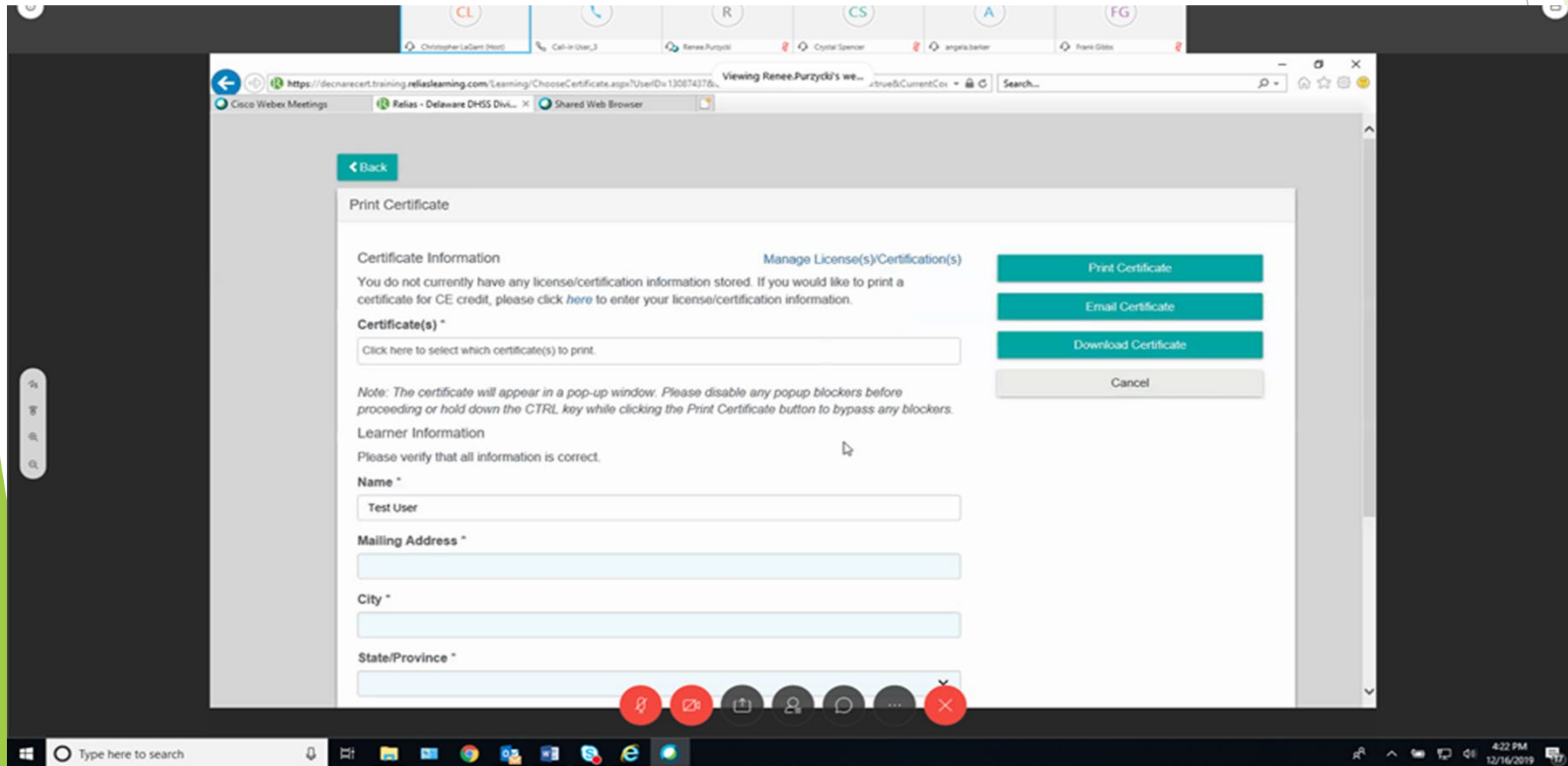
☐ No

This evaluation is NOT anonymous. Your instructor will be able to see your individual responses. You will only be able to take this evaluation once. Thank you for participating.

☒ I affirm, under penalty of law, that my name is Test User and that I am the person who completed this course online (Required).

Exit Submit

Once you get to this screen you have the option to print, email, or download the Certificate of Completion.



This is the last step. One you have completed all of your courses and submitted your Employment information you are done; DHCQ will be notified electronically and will verify all information. Please allow up to 48 hours for your certification renewal to be processed.

The screenshot displays a web browser window with the URL <https://decarecert.training.reliaslearning.com/Learning/CourseViewer.aspx?text=true&id=662040089>. The page title is "Viewing Renee.Purzycki's we...". The main content area is titled "64 Hours Worked Renewal Form" and includes a "Back" button. Below the title, it says "CNA-Renewal".

The page is divided into four main sections:

- Lessons and Exams:** Contains a green checkmark and the text "Congratulations! You've completed your course." Below this are two buttons: "Review" and "Read This >". Further down are "Start" and "Final Exam >" buttons.
- My Licenses & Certifications:** A pink box contains the text: "You do not currently have any license or certificate information stored. If you would like to receive CE credit, please [enter your license or certificate information](#)."
- Evaluation and Certificates:** Contains a "Complete Evaluation" button and a "Print Certificate" button.
- Available Certificates:** A box stating "This course has no certificates."

At the bottom of the page, there is a navigation bar with icons for back, forward, and other browser functions. The Windows taskbar is visible at the very bottom, showing the time as 4:23 PM on 12/16/2019.